
SUITABILITY ASSESSMENT QUESTIONNAIRE

Revision No	Amendment	Date of Issue
Rev T00	Tender Issue	01/09/2026

Suitability Assessment Questionnaire

for

Works Contractor and as PSCS

for

Strandhill Emergency Coastal Works, Strandhill, Co. Sligo

to be assessed under a
OPEN procedure

PART 1

Information for Tenderers, Project Particulars
and
Suitability Assessment Questionnaire

Suitability Assessment for Works Contractors

Open Procedure

Document Reference ID-QW2 v2.2

25th November 2025

© 2025 Department of Public Expenditure, Infrastructure, Public Service Reform and Digitalisation

Published by:

Department of Public Expenditure, Infrastructure, Public Service Reform and Digitalisation

Government Buildings

Upper Merrion Street

Dublin 2

Glossary

Acronyms or capitalised terms used throughout this Questionnaire are defined in this glossary. Other Capitalised terms (that are not defined below) are defined in the particular Form of Contract stated in the Project Particulars and have the same meaning in this document.

Term	Meaning
Tenderer	The term is used for an individual (sole) trader, a single entity, or a Consortium, a Joint Venture or a Partnership seeking to be awarded the Contract.
ARM 4	Agreed Rules of Measurement Revision 4 – These are rules governing the preparation of bills of quantities for building projects. ARM 4 must be amended for use with the Public Works Contracts. The approved amendments are published under ARM 4, 2016, Supplement 1 Issue 2 by the Society of Chartered Surveyors Ireland and the Construction Industry Federation.
ARM 5	Agreed Rules of Measurement Revision 5 – These are rules governing the preparation of bills of quantities for building projects. ARM 5 must be used with the Public Works Contracts, from Stage 1, from 1 January 2025.
BC(A)R	Building Control Regulations 1997 – 2021.
Builder	Has the meaning given in BC(A)R.
CESMM3	Civil Engineering Standard Method of Measurement Revision 3 – these are rules published by the Institute of Civil Engineers governing the preparation of bills of quantities for civil engineering projects. CESMM 3 must be amended for use with the Public Works Contracts. The approved amendments are published in Guidance Note GN 1.5.3 under the CWMF.
CESSM4: Revised	Civil Engineering Standard Method of Measurement Revision 4: Revised – these are rules published by the Institute of Civil Engineers governing the preparation of bills of quantities for civil engineering projects. CESMM 4: Revised must be amended for use with the Public Works Contracts. The approved amendments are published in Guidance Note GN 1.5.3 under the CWMF.
the/this Competition	The tender competition to which this Questionnaire relates.
Consortium	An association or combination of businesses or individuals who combine with the purpose of delivering a single objective.
Construction Regulations	Safety, Health and Welfare at Work (Construction) Regulations 2013 and any amendments thereto.
Contract	The contract that may be awarded by the Contracting Authority for the Works at the conclusion of this Competition. The particular form of the public works contract to be used is stated in the Project Particulars.

PART 1: GLOSSARY

CRO	Companies Registration Office.
CWMF	The Capital Works Management Framework is mandated by Circular for public sector construction procurement and consists of a suite of best practice guidance, standard forms of public works contracts and generic template documents, available for download at http://constructionprocurement.gov.ie/ .
Designer	Has the meaning given in the Construction Regulations.
ESPD	The European Single Procurement Document, which, where required, the Tenderer, any members of a Tenderer and any entities relied upon by the Tenderer or any members of a Tenderer, must complete in order to provide a self-declaration in regards to the situations referred to in Regulation 57 of SI 284/2016, and that the Tender meets the Qualification Criteria in the Competition.
Employer	On award of the Contract, the Contracting Authority is referred to as the Employer.
European Procurement Regulations	Means SI 284 of 2016 (European Union (Award of Public Authority Contracts) Regulations 2016) or SI 286 of 2016 (European Union (Award of Contracts by Utility Undertakings) Regulations 2016), as may be applicable to the Competition.
Foreign Subsidies Regulation (FSR)	Regulation (EU) 2022/2560 of the European Parliament and of the Council of 14 December 2022 on foreign subsidies distorting the internal market.
FSR Annex	Annex to this Questionnaire, issued by the Contracting Authority when the Competition is subject to the application of the Foreign Subsidies Regulation.
Health and Safety coordinator	Any entity appointed by the Project Supervisor Design Process or the Project Supervisor Construction Stage in accordance with the Construction Regulations.
Health and Safety Supplements	The health and safety supplement(s) issued with this Questionnaire to assess a Tenderer's competence and satisfactory allocation of resources in compliance with the Construction Regulations. Tenderers must always complete Health and Safety Supplement 3.4.1 (Contractor) and, where applicable, to the role(s) stated in section 2.3 of the Project Particulars, Health and Safety Supplement 3.4.2 (PSCS).
Joint Venture	A joint venture is a contractual business undertaking involving two or more parties.
International Procurement Instrument (IPI)	Regulation (EU) 2022/1031 of the European Parliament and of the Council of 23 June 2022 on the access of third-country economic operators, goods and services to the Union's public procurement and concession markets and procedures supporting negotiations on access of Union economic operators, goods and services to the public procurement and concession markets of third countries (International Procurement Instrument – "IPI").

PART 1: GLOSSARY

IPI Annex	Annex to the Questionnaire, issued by the Contracting Authority when the Competition is subject to the application of an IPI measure.
IPI Measure	A measure adopted by the European Commission pursuant to the International Procurement Instrument, that limits the access of businesses, goods or services originating in a third country to the EU public procurement or concession markets by means of an implementing act.
Novated Specialist	(Applicable to PW-CF1 to PW-CF5 only). The term given to one of the two categories of Specialists (the other being Reserved Specialist) that may be named by the Employer in the Contract. Where Novated Specialists will be named in the Contract, the Contracting Authorities will enter into a separate contract for novated specialist areas described in Section 2.7.1 of the Project Particulars ("Specialist contract") and, upon award of the Contract, will novate the Specialist contract to the Works Contractor. The Works Contractor replaces the Employer in the Specialist contract.
OJEU	Official Journal of the European Union.
Partnership	A business that has two or more owners who are individually liable for the entity's actions. There are different types of partnerships which range from unlimited liability of the individual partners to limited liability of the partners and/or the partnership.
PSCS	Project Supervisor Construction Stage, appointed by the Employer in accordance with the Construction Regulations.
PSDP	Project Supervisor Design Process, appointed by the Employer in accordance with the Construction Regulations.
PW-CF1	Public Works Contract for Building Works designed by the Employer.
PW-CF3	Public Works Contract for Civil Engineering Works designed by the Employer.
PW-CF5	Public Works Contract for Minor Building and Civil Engineering Works designed by the Employer.
PW-CF6	Short Public Works Contract.
PW-CF7	Investigation Contract.
PW-CF8	Short Investigation Contract.
PW-CF9	Framework Agreement for Construction Work.
PW-CF11	Term Maintenance and Refurbishment Contract.
Qualification Criteria	Suitability assessment criteria that apply in this Competition. The suitability assessment criteria identified in Section 3 of this Questionnaire, in Health and Safety Supplements, and, where applicable, in Section 3 of any Specialist Questionnaire(s), as Qualification Criteria for this Competition.

PART 1: GLOSSARY

the/this Questionnaire	Means this Questionnaire, accompanying Health and Safety Supplements, annexes and related documents, and, where applicable, Specialist Questionnaires.
SAQ Response	The Tenderer's response to this Questionnaire, as described in Section 1.2 of the Questionnaire.
Specialist	Means an entity to be named in the Contract by the Employer and/or the Contractor to undertake specialists areas of work or services.
Works	The construction works which are the subject of this Competition.
Works Contractor	Refers to the successful Tenderer appointed as the Contractor under the Contract to provide the Works.

1. INSTRUCTIONS FOR TENDERERS

1.1. THIS QUESTIONNAIRE

Part 1 of this Questionnaire comprises the following:

- Section 1 contains instructions in relation to completing this Questionnaire.
- Section 2 contains the information particular to the project (“the Project Particulars”).
- Section 3 contains the Qualification Criteria and for each such criterion, the response type that Tenderers are required to provide, and the basis of evaluation of the response.

Tenderers should note that Qualification Criteria and requirements are also contained in any Health and Safety Supplements issued with this Questionnaire.

Tenderers should read this information carefully before submitting their response to this Questionnaire. Tenderers must follow the instructions set out in the Questionnaire and submit the information required in the format required, otherwise the submission may be declared invalid.

1.2. SAQ RESPONSE

Tenderers must complete and submit the following:

- (i) Part 2 (Tenderer Details and Declaration) of this Questionnaire; and
- (ii) where the Project Particulars state that grounds for exclusion in Regulation 57 of SI 284/2016 apply to this Competition, a self-declaration regarding the Tenderer’s circumstances either in the form of an ESPD, or Appendix A, as stated in the Project Particulars; and
- (iii) any evidence or other documentation required by the Questionnaire.

Completing Part 2 of the Questionnaire

The Tenderer must always complete and submit Part 2 of this Questionnaire. In Part 2, Tenderers must provide information on the Tenderer’s organisation(s) and, where applicable, any entities upon whose capacity they rely for the purpose of meeting the requirements of any Qualification Criteria.

The Tenderer must always complete and sign the Declaration in Part 2, otherwise the SAQ Response may be declared invalid. The Declaration must still be completed and signed even where the Tenderer has submitted an ESPD.

Completing an ESPD or Appendix A - Self Declaration in relation to Regulation 57

Where the Competition is subject to the application of the European Procurement Regulations, Tenderers must always complete and submit an ESPD (in addition to completing Part 2).

Where an ESPD is required to be submitted, the Tenderer must complete Parts II (Information concerning the economic operator), Part III (Exclusion Grounds), Part IVα (Selection Criteria) and Part V (Concluding Statement) of the ESPD. Part IVα is completed by selecting “yes” to confirm that the Applicant meets the Qualification Criteria in the Competition.

Tenderers may use an existing ESPD, provided however that it is accompanied by a letter from the Tenderer confirming that their circumstances have not changed since the ESPD was originally completed.

Providing Evidence

Where evidence is required to be submitted as part of the SAQ Response, the Tenderer must only provide evidence that is current up to the date of submission of the SAQ Response.

Failure to submit the required evidence with the SAQ Response may result in exclusion from this Competition.

Where the required means of submission of the SAQ Response is by electronic submission, the Contracting Authority reserves the right to inspect any original hardcopy signed documents.

Section 1: INSTRUCTIONS FOR TENDERERS

1.3. APPLICATIONS BY CONSORTIA, JOINT VENTURES OR PARTNERSHIPS

For entities which apply and tender as a Consortium, Joint Venture or Partnership and the members have not set up together as a company (to be the legal entity which enters into the contract), one member of the Consortium must act as the lead member ("Lead Member") in compiling and submitting a single SAQ Response.

Notwithstanding the above, where a Tenderer is a Consortium, Joint Venture or Partnership each member of the Tenderer must respond to the applicable sections of Section 3 of this Questionnaire (and the applicable H&S Supplements), the applicable sections of Part 2, and the responses are to be submitted as a single SAQ Response by the Lead Member.

1.4. RELIANCE ON RESOURCES (PW-CF1 and PW-CF3 only)

Where, in order to meet any Qualification Criteria in Section 3.3 (Financial and Economic Standing) (including for the avoidance of doubt, with respect to evidence of turnover) and/or Section 3.4 (Technical Capability) (including in any Health and Safety Supplements and Specialist Questionnaires, where applicable), a Tenderer (or a member of the Tenderer, where the Tenderer is a Consortium, Joint Venture or Partnership) relies on the capacities of other entities or undertakings with which it is directly or indirectly linked, whatever the legal nature of those links may be (including, for example, but not limited to, a parent company and/or a subcontractor), the Tenderer will be required to demonstrate to the satisfaction of the Contracting Authority that the capacities relied upon will actually be available to the Tenderer if it is awarded the Contract.

If availability of capacities is not established to the satisfaction of the Contracting Authority, the Contracting Authority will assess the suitability of the Tenderer without taking into account the capacities of such an entity or entities.

For the purpose of responding to this Questionnaire, it shall suffice for an entity being relied upon to¹:

- (a) provide a response to applicable sections of Part 1 and Part 2 of the Questionnaire and provide a letter in the form set out in Appendix 1 to this Questionnaire; or
- (b) where the entity being relied upon is a Tenderer Specialist, the entity must provide a response to the applicable sections of Part 1 of the Questionnaire and complete the relevant Specialist Questionnaire.

At contract award stage, the Contracting Authority reserves the right to require the following from any entity relied upon with regard to:

- (a) any of the economic or financial standing Qualification Criteria, the entity relied upon may be required to enter into a guarantee in the form of Model Form MF 1.7 Reliance Guarantee in respect of the performance of the contract by the Tenderer²;
- (b) any of the technical capability Qualification Criteria, the entity relied upon may be required to enter into either a Reliance Warranty (in the form of Model Form MF 1.30) or Collateral Warranty in the form of Model Form MF 1.12 or MF 2.3 (as appropriate to the nature of the resource relied upon by the Tenderer) with regard to the making available the resources relied upon by the Tenderer³. Note that where a Tenderer relies on another entity for educational or professional qualifications, or, with regard to relevant professional experience (in Part 1 or H&S Supplements), the entity being relied upon must perform the works or services to which those educational or professional qualifications or professional experiences relate.
- (c) further evidence of the availability of the resources relied upon may be required by the Contracting Authority at a later stage in the Competition and/or upon award of the Contract.

Where Tenderers are required to submit an ESPD, each entity relied upon by the Tenderer must also submit an ESPD.

¹ Alternate evidence may be acceptable to the Contracting Authority

² The Contracting Authority may accept alternate arrangements, in place of a guarantee, at its discretion.

³ The Contracting Authority may accept alternate arrangements at its discretion.

Section 1: INSTRUCTIONS FOR TENDERERS

1.5. GROUNDS FOR EXCLUSION UNDER REGULATION 57 OF SI 284/2016

Note: Where a Competition is subject to the application of the European Procurement Regulations, grounds for excluding Tenderers in Regulation 57 of SI 284/2016 from participation in the Competition will automatically apply.

Where a Competition is not subject to the application of the European Procurement Regulations, a Contracting Authority may apply grounds for exclusion in Regulation 57 of SI 284/2016. The position for the Competition is set out in Section 2.2 of the Project Particulars.

The grounds under which the Contracting Authority may exclude a Tenderer, any member of the Tenderer (where the Tenderer is a Consortium, Joint Venture or Partnership), or any entity relied upon by the Tenderer, from participation in this Competition are set out below.

The term 'Tenderer' as used below refers to each of (a) the Tenderer (b) any member of the Tenderer (c) any entity being relied upon by the Tenderer.

Subject always to the provisions of Regulation 57 of the European Union (Award of Public Authority Contracts) Regulations 2016 (SI 284 of 2016):

(a) if:

- (i) the Tenderer is in one of the situations listed in Regulations 57(1) or 57(3) of SI 284 of 2016; or
- (ii) a member of the administrative, management or supervisory body of the Tenderer/member of the Tenderer, or a person having powers of representation, decision or control therein, is in one of the situations listed in Regulation 57(1) of SI 284 of 2016,

the Tenderer shall be excluded from the Competition;

- (b) if the Tenderer (or a member of the Tenderer, where the Tenderer is a Consortium, Joint Venture or Partnership), is in any of the situations listed in Regulation 57(4) or 57(8) of SI 284 of 2016 that are applied by the Contracting Authority for the purposes of this Competition, the Tenderer may be excluded from the Competition.

Any Tenderer which is in one of the situations referred to above must provide details of any factors or circumstances which it believes are relevant to the Contracting Authority's assessment of whether the existence of these grounds should lead to the exclusion of the Tenderer. For example, where a Tenderer is in one of the situations referred to above but has taken measures which it believes are sufficient to demonstrate its reliability, that Tenderer may provide evidence of such measures to the Contracting Authority for consideration. Tenderers should note that, with regard to the situations listed in (a) above, the circumstances which the Contracting Authority may take into account before deciding whether or not to exclude a Tenderer are prescribed by law, and Tenderers are directed to Regulation 57 of SI 284/2016 in this regard.

If an entity being relied upon is in one of the situations listed above, the Contracting Authority may require that the Tenderer replaces such entity with another entity which is not in any of these situations. In the event that the entity cannot be replaced with another entity to whom the grounds do not apply (including where the Contracting Authority concludes that to permit such replacement would be contrary to law), the Contracting Authority reserves the right to eliminate the Tenderer from the Competition.

Where grounds for exclusion apply in the Competition, the Tenderer, each member of the Tenderer and any entity being relied upon by the Tenderer (or any member of the Tenderer), must provide a self-declaration regarding the situations referred to above in the form of an ESPD, or, by completing the self-declaration in the form of Appendix A – Self Declaration re Regulation 57, as specified in the Project Particulars⁴.

Note: The Contracting Authority may, at any time during the Competition (for example at shortlisting stage), require the Tenderer to provide a sworn oath in the form of Model Form MF 1.32 Declaration Under Oath/Solemn Oath regarding the situations referred to above, and where the date of the

⁴ CA Note: Where the Competition is subject to the European procurement regulations, an eESPD must always be selected in the Particulars. Where the Competition is not subject to the European procurement regulations, either an eESPD or Appendix A – Self Declaration re Article 57 may be selected in the Particulars.

Section 1: INSTRUCTIONS FOR TENDERERS

Declaration Under Oath/Solemn Oath pre-dates the date of submission of the SAQ Response, Tenderers must also provide a confirmation in the form of Model Form MF1.33 that the oath is still valid.

1.6. ADDITIONAL GROUNDS FOR EXCLUSION

The Contracting Authority reserves the right to exclude any Tenderer from the Competition should the Contracting Authority be of the view that entry into the Contract with such Tenderer (bearing in mind any Tenderer members (where the Tenderer is a Consortium, Joint Venture or Partnership), entities relied upon or subcontractors) would be contrary to any applicable law or regulation, including any applicable sanctions regimes.

Where required in the Particulars, Tenderers shall be required to disclose in their SAQ Response any issues giving rise to possible sanctions applications.

1.7. MEASURES UNDER THE INTERNATIONAL PROCUREMENT INSTRUMENT

Where the Project Particulars state that pursuant to Regulation (EU) 2022/1031 of the European Parliament and of the Council of 23 June 2022 *on the access of third-country economic operators, goods and services to the Union's public procurement and concession markets and procedures supporting negotiations on access of Union economic operators, goods and services to the public procurement and concession markets of third countries* ("The International Procurement Instrument" – IPI) an IPI measure applies to this Competition (having regard to the estimated value of the contract⁵, the scope of application of the IPI measure, or the date on which the IPI measure was made⁶),- the IPI Annex issued by the Contracting Authority forms part of this Questionnaire.

1.8. SPECIALISTS TO BE NAMED BY THE EMPLOYER (PW-CF1 to PW-CF5 only)

The Employer may name Novated Specialists (as described below) in the Contract for appointment by the Works Contractor as Specialist sub-contractors.

Where Section 2.1 of the Project Particulars states that the Employer will novate Specialist contracts to the Works Contractor, the Contracting Authority will conduct separate tender competition(s) to appoint contractor/(s) ("Novated Specialist(s)") for those specialist novated areas described in Section 2.6.1 (of the Project Particulars).

At the next stage of the Competition, the Contracting Authority will name the Novated Specialist(s) and provide the applicable conditions of contract, the novated contract sum and any other appropriate contract information in the Form of Tender and Schedule, part 3B, either in the tender documents or during the tendering period.

1.9. COMPETITIONS WHERE THE CONTRACT IS TO BE NOVATED AS A SPECIALIST CONTRACT

Where Section 2.1 of the Project Particulars states that the Contract is to be novated as a Specialist contract ("novated Specialist contract"), the Contracting Authority intends to novate the Contract for the works described in the Project Particulars to a main works contractor.

In a separate tender competition for a main works contract, the Contracting Authority intends to name and provide details of the novated Specialist contract to be novated, including the name of the Novated Specialist, the form of contract to be novated and the novated contract price, either in the tender documents or during the tendering period for the main works contract.

On award of the main works contract, the Employer novates the Specialist contract to the main works contractor. A Novation Agreement will be required to be entered into by the Employer, the novated Specialist and the main works contractor.

⁵ Where the estimated value of the contract is above €5m (Services) and €15m (Works).

⁶ Relevant IPI measures are those which were in force at the time the competition was launched.

Section 1: INSTRUCTIONS FOR TENDERERS

1.10. QUALIFICATION CRITERIA

1.10.1. General

In order to pass the suitability assessment overall, a Tenderer must pass the requirements of all Qualification Criteria, (whether in Section 3 of this Questionnaire and Health and Safety Supplement(s)). If a Tenderer does not pass a Qualification Criterion, the Tenderer will be eliminated from the Competition.

The Tenderer must follow the instructions and respond as required by the following titles under the 'Response' heading for each Qualification Criterion:

- (a) Where the Contracting Authority has chosen "Declaration Required", it shall suffice for the purposes of SAQ Response for the Tenderer to complete the Declaration in Part 2 of the Questionnaire (and may also respond by selecting Yes in Part IVα (Selection Criteria) of the ESPD, where an ESPD is required). The Declaration in Part 2 of the Questionnaire will be required to be completed even if the Tenderer is also submitting an ESPD. The Contracting Authority may, at any time (for example, prior to shortlisting), request supporting documentation substantiating any declaration made in respect of any or all such Qualification Criteria. Supporting documents must prove that the Tenderer meets the relevant Qualification Criterion as of the date of submission of the Tenderer's SAQ Response. Where the Contracting Authority requests supporting documentation substantiating any declaration made in respect of any or all such Qualification Criteria, the supporting documents must be provided promptly and within the timeframe specified by the Contracting Authority. Failure to provide the requested supporting documentation within the timeframe specified may result in exclusion from the Competition.
- (b) Where the Contracting Authority has chosen "Evidence Required", Tenderers must include the evidence required in their SAQ Response. Tenderers should not purport to have responded to any such Qualification Criterion solely by having provided the completed Part 2 (and/or an ESPD where an ESPD is required). The evidence submitted must prove that the Tenderer (or an entity being relied upon for these purposes in accordance with the terms of this Questionnaire) meets the relevant Qualification Criteria as of the date of submission of the Tenderer's SAQ Response. Failure to submit the required evidence in the SAQ Response may result in exclusion from the Competition.

All Qualification Criteria are evaluated on a "Pass/Fail" basis, and the requirements specified in the Qualification Criterion must be met in full in order to pass. Where a Tenderer does not pass a Qualification Criterion, the Tenderer will be eliminated from the Competition.

1.11. FOREIGN SUBSIDIES REGULATION

Where the Project Particulars state that Regulation (EU) 2022/2560 of the European Parliament and of the Council *on foreign subsidies distorting the internal market applies to this Competition* ("the Foreign Subsidies Regulation"), (having regard to the estimated value of the Contract⁷) – the Annex entitled- *Application of Regulation (EU) 2022/2560 in respect of Foreign Subsidies Regulation to the Competition* issued by the Contracting Authority forms part of this Questionnaire.

⁷ Where the estimated value of the contract is above €250m [or the equivalent in Lots (€125m) or in the case of a Reserved Specialist €50m].

2. PROJECT PARTICULARS⁸

2.1. PROJECT INFORMATION

TABLE 1: GENERAL			
1(i)	Project Title:	Strandhill Emergency Coastal Works	
1(ii)	Suitability assessment for:	Works Contractor and as PSCS	
1(iii)	Form of public works contract to be used:	PW-CF6	Note: If any of PW-CF1,PW-CF3, PW-CF5, see Tables 2 to 3
1(iv)	The Bill of Quantities Method of Measurement to be used is (where applicable):	CESMM4: Revised as amended by GN1.5.3	
1(v)	Is the Contract to be novated as a Specialist contract?	N/A	Note: If Yes, see Tables 3 and 4

ADDITIONAL INFORMATION TO BE PROVIDED ONLY WHERE THE FORM OF PUBLIC WORKS CONTRACT TO BE USED IS ANY OF PW-CF1, PW-CF3, PW-CF5:

CA Note: Complete Tables 2 and 3 below *ONLY* where it states in Table 1, row (iii) that the form of public works contract to be used is any of PW-CF1,PW-CF3, PW-CF5. Otherwise, enter "N/A".

TABLE 2: SPECIALISTS TO BE NAMED BY THE EMPLOYER			
2(i)	Novated Specialists Are Specialists contracts to be novated to the Works Contractor?	N/A	Note: If "YES", see Section 2.7.1

⁸ Refer also to the Particulars in the ITT for additional information in relation to the Competition

Section 2: PROJECT PARTICULARS

ADDITIONAL INFORMATION TO BE PROVIDED ONLY WHERE THE CONTRACT IS TO BE NOVATED

CA Note: Complete Tables 3 and 4 below ONLY where it states in Table 1, row (v) that the contract is to be novated as a Specialist contract.

TABLE 3: MAIN WORKS CONTRACT DESCRIPTION		
3(i)	Contract Notice Reference for the main works contract	N/A
3(ii)	Approximate size and general description of the main works contract: N/A	
3(iii)	Approximate value of the main works contract, where known:	N/A
3(iv)	Anticipated start of the main works contract:	N/A
3(v)	The form of contract to be used for the main works contract:	

TABLE 4: WHERE THE CONTRACT IS TO BE NOVATED AS A SPECIALIST CONTRACT	
4(i)	Where other contracts are to be novated as specialist contracts, provide a brief description below of the other specialist areas to be novated. N/A

2.2. COMPETITION DETAILS

TABLE 5 – COMPETITION DETAILS		
Regulation 57 (Exclusion Grounds) of SI 284/2016		
5(i)	Tenderers (and any members of the Tenderer and entities relied upon) are required to provide a declaration in relation to Regulation 57 (Exclusion Grounds) of SI 284/2016 ⁹ the form of: <i>CA Note: Reminder: Where the European Procurement Regulations apply to the Competition, select an ESPD .</i>	an ESPD
Regulation (EU) No 833/2014 as amended by Council Regulation (EU) 2022/576 - Sanctions Against Russia		
5(ii)	Tenderers are required to provide a declare (by completing the Applicant Declaration inf Part 2) that the Tenderer, any members of the Tenderer and entities relied upon do not exceed the limits set in Article 5k of Council Regulation (EU) No 833/2014 of 31 July 2014 concerning restrictive measures in view of Russia's actions destabilising the situation in Ukraine, as amended by Council Regulation (EU) No 2022/578 of 8 April 2022.	N/A
IPI measures-Application of Regulation (EU) 2022/1031 of the European Parliament and of the Council of 23 June 2022 - the International Procurement Instrument to the Competition ("the IPI")		

⁹CA note: where the Competition is subject to the European Procurement Regulations, then the exclusion grounds in Article 57 automatically apply and the CA must select "an ESPD". Where the Competition is not subject to the European Procurement Regulations, the CA may select an ESPD or Appendix A, where the CA applies the grounds for exclusion in the Competition.

Section 2: PROJECT PARTICULARS

5(iii)	Does an IPI Measure/(s) made pursuant to Regulation (EU) 2022/1031 – the IPI - apply to this Competition? <i>CA Note: The IPI Regulation applies automatically where the Competition is subject to the application of the European Procurement Regulations.</i> <i>CA Note: Where an IPI measure made pursuant to the IPI Regulation is in force and applies to the Competition, complete and issue the IPI Annex with this Questionnaire.</i>	N/A
Application of the Foreign Subsidies Regulation- Regulation 2023/1441 of the European Parliament and of the Council of 10 July 2023 –on foreign subsidies distorting the internal market – the Foreign Subsidies Regulation.		
5(iv)	Does Regulation 2022/2560 (“the FSR”) apply to this Competition? <i>CA Note: The Foreign Subsidies Regulation applies where the value of the contract is €250m or greater, or where the Competition is divided into lots, the value of a lot is €125m or greater.</i> <i>CA Note: Where the FSR applies to the Competition, complete and issue the FSR Annex with this Questionnaire.</i>	N/A

2.3. CONTRACTOR ROLE(S)

The successful Tenderer will be appointed to, or carry out, the roles stated below (as appropriate).

TABLE 6: COMPETITIONS FOR WORKS CONTRACTORS		
Ref	Role	Requirement
6(i)	Works Contractor	The successful Tenderer WILL BE appointed the Contractor on the project for the purpose of the Construction Regulations (and the Builder for the purposes of BC(A)R, where BC(A)R applies). Note Tenderers must always complete H&S Supplement 3.4.1.
6(ii)	PSCS	The successful Tenderer WILL BE appointed as the PSCS on the project in accordance with the Construction Regulations. Where the response is “will be”, Tenderers must also complete H&S Supplement 3.4.2.

2.4. PROJECT CATEGORY¹⁰

¹⁰ The Contracting Authority must select the category of project, in general:

- Type 1 project has a value < €1,000,000 (Excluding VAT);
- Type 2 project has a value €1,000,000 to €10,000,000 (Excluding VAT); or
- Type 3 project has a value > 10,000,000 (Excluding VAT).

Section 2: PROJECT PARTICULARS

TABLE 7: PROJECT CATEGORY	
Project categorisation for assessment of Works Contractor.	Type 1

2.5. HEALTH AND SAFETY

The successful Tenderer will be required to comply with the Safety, Health and Welfare at Work Act 2005 and any subsequent Safety, Health and Welfare legislation including the requirement to have a Safety Statement. The successful Tenderer will also be required to comply with the Construction Regulations, particularly in relation to the appointment (as applicable) of the Works Contractor, Health and Safety Coordinator, Designer, PSCS, and the PSDP.

TABLE 8: Areas of work involving particular risks known to Contracting Authority at issue of Questionnaire:
Risk of Falling from Height - Applicable Work Exposing persons to risk of Drowning - Applicable Heavy Equipment - Applicable Refer to Preliminary Safety & Health Plan for other particular risks known

2.6. SPECIALISTS NAMED BY THE EMPLOYER (PW-CF1, PW-CF3, PW-CF5 only)**2.6.1. NOVATED SPECIALISTS**

TABLE 9: NOVATED SPECIALIST CONTRACT AREA(S)	% of total project costs
N/A	N/A

2.7. OTHER WORKS

The following works will be undertaken on the Site by independent contractors at the same time as the works that are the subject of this Competition.

TABLE 10: DESCRIPTION OF OTHER WORKS
N/A

2.8. ADDITIONAL TENDERER INFORMATION

Notwithstanding the above, considerations in relation to the H&S risk must also be taken into account in deciding on the project type. If there is a high H&S risk the category may need to be higher than that indicated by the project value. The category of project chosen then governs decisions to be made about selection criteria and requirements in section 3 of this Questionnaire.

TABLE 11: OTHER INFORMATION REQUIRED
Click or tap here to enter text.

3. SUITABILITY ASSESSMENT QUESTIONNAIRE

CA Note: Select the Qualification Criteria/Requirement that apply for the Competition the Response required and the Evaluation that will apply in the summary Table 15 below by selecting from the drop down options in each column. Ensure these match the options under each individual Qualification Criteria selected in sections 3.2, 3.3 and 3.4, H&S Supplements 3.4.1 and 3.4.2 (where applicable). Where a Requirement/ Criterion is not an Qualification Criterion in this competition, select “No” in the headed column entitled “Qualification/ Criterion”, and in the column “Response”, select “N/A” in the drop down fields.

TABLE 11: CONTRACTING AUTHORITY’S ASSESSMENT SCHEME SUMMARY				
No. ¹¹	Requirement/Criterion	Qualification Criterion	Response Type	Evaluation
3.1	(NOT USED ¹²)			
3.2	PROFESSIONAL OR TRADE REGISTER	Yes	Evidence Required	Pass/Fail
3.3	FINANCIAL & ECONOMIC STANDING CRITERIA			
3.3a	Evidence of Turnover	Yes	Declaration Required	Pass/Fail
3.3b	Balance sheet or Extracts from a Balance Sheet	Yes	Declaration Required	Pass/Fail
3.3c	Banker’s Letter	Yes	Declaration Required	Pass/Fail
3.3d	Financial Statements or Extracts From Financial Statements	Yes	Declaration Required	Pass/Fail
3.3e	Professional Indemnity Insurance	Yes	Declaration Required	Pass/Fail
3.3f	Public Liability Insurance	Yes	Declaration Required	Pass/Fail
3.3g	Employer’s Liability Insurance	Yes	Declaration Required	Pass/Fail
3.3h	Performance Bond	Yes	Declaration Required	Pass/Fail
3.4	TECHNICAL CAPABILITY CRITERIA (Contractor Technical Competency)			
3.4a	Educational and Professional Qualifications (Managerial)	Yes	Evidence Required	Pass/Fail
3.4b	Educational and Professional Qualifications (Personnel)	Yes	Evidence Required	Pass/Fail
3.4c	List Works carried out over the Past 5 Years	Yes	Evidence Required	Pass/Fail
3.4d	List Technicians or Technical Bodies involved especially	Yes	Evidence Required	Pass/Fail

¹¹ The numbers in this column reference the subsection numbers of the criteria in this Questionnaire.

¹² For the requirements in relation to Regulation 57 of SI 284/2016 (Exclusion Grounds) in relation to the competition, refer to the Particulars Part 2.2.

Section 3: Suitability Assessment Questionnaire

TABLE 11: CONTRACTING AUTHORITY'S ASSESSMENT SCHEME SUMMARY				
No. ¹¹	Requirement/Criterion	Qualification Criterion	Response Type	Evaluation
	those responsible for Quality Control and those whom the contractor can call on in order to carry out work			
3.4e	A statement of the Average Annual Numbers of Persons Employed by the Contractor and those in a Managerial Position over the Past 3 Years	Yes	Declaration Required	Pass/Fail
3.4f	A statement of the Technical Equipment Available	Yes	Declaration Required	Pass/Fail
3.4g	Environmental Management Measures	Yes	Declaration Required	Pass/Fail
3.4h	Supply Chain Management & Tracking Systems	Yes	Declaration Required	Pass/Fail

TABLE 12: H&S 3.4.1 SUPPLEMENT: HEALTH AND SAFETY COMPETENCE OF A CONTRACTOR				
No.	Requirement/Criterion	Qualification Criterion	Response Type	Type of Evaluation
3.4.1	TECHNICAL CAPABILITY CRITERIA in SUPPLEMENT 3.4.1 (Health and Safety competence of Contractor)			
3.4.1a	(HS) Educational and Professional Qualifications (Management)	Yes	Declaration Required	Pass/Fail
3.4.1b	(HS) Educational and Professional Qualifications (Personnel)	Yes	Declaration Required	Pass/Fail
3.4.1c	(HS) List Works carried out over the Past 5 Years	Yes	Evidence Required	Pass/Fail
3.4.1d	(HS) Measures for Ensuring Quality	Yes	Declaration Required	Pass/Fail
3.4.1e	(HS) A statement of the Average Annual Numbers of Persons Employed by the Contractor and those in a Managerial Position over the Past 3 Years	Yes	Declaration Required	Pass/Fail

Section 3: Suitability Assessment Questionnaire

TABLE 13: H&S SUPPLEMENT 3.4.2: HEALTH AND SAFETY COMPETENCE OF A PSCS

CA Note: Complete the Table 17 ONLY where the Particulars state that the role of PSCS is required, otherwise select N/A in the drop-down fields below

No.	Requirement/Criterion	Qualification Criterion	Response Type	Type of Evaluation
3.4.2	TECHNICAL CAPABILITY CRITERIA in SUPPLEMENT 3.4.2 (Health and Safety competence of Project Supervisor for the Construction Stage) (where required in Section 1.3)			
3.4.2a	(HS) Educational and Professional Qualifications (Management)	Yes	Declaration Required	Pass/Fail
3.4.2b	(HS) Educational and Professional Qualifications (Personnel)	Yes	Declaration Required	Pass/Fail
3.4.2c	(HS) List of Technical Services provided for Works over the Past 3 Years	Yes	Evidence Required	Pass/Fail
3.4.2d	(HS) Measures for Ensuring Quality	Yes	Declaration Required	Pass/Fail
3.4.2e	(HS) A statement of the Average Annual Numbers of Persons Employed to Provide PSCS Services and those in a Managerial Position over the Past 3 Years	Yes	Declaration Required	Pass/Fail

Section 3: Suitability Assessment Questionnaire

3.1. (NOT USED)¹³**3.2. ENROLMENT ON PROFESSIONAL OR TRADE REGISTER**

Qualification Criterion: YES	Response Type: EVIDENCE REQUIRED	Type of Evaluation: N/A
---------------------------------	-------------------------------------	----------------------------

Tenderers must be enrolled on a professional or trade registers in accordance with Annex XI of Directive 2014/24/EU and meet the supplemental requirements (if any) as identified by the Contracting Authority below.

The evidence required to pass this criterion is proof of enrolment on a relevant professional or trade register in accordance with in accordance with Article 80 of Directive 2014/25/EU (and Regulation 85 of the European Union (Award of Contracts by Utility Undertakings) Regulations 2016 and Article 58 of Directive 2014/24/EU (and Regulation 58 of the European Union (Award of Public Authority Contracts) Regulations 2016) and the supplemental requirements (if any) as identified by the Contracting Authority below.

CA SUPPLEMENTARY REQUIREMENTS: N/A

3.3. ECONOMIC AND FINANCIAL STANDING SELECTION CRITERIA

Information in this Section 3.3 must be provided by the Tenderer, or, where the Tenderer a Joint Venture, Consortium or Partnership, each member of the Tenderer. If the Tenderer (or any member of the Tenderer) is relying on a separate entity (including but not limited to a parent company) for the purposes of meeting the requirements of this criterion 3.3 (and the sub-criteria therein), information in this Section 3.3 must be provided by the entity being relied upon in respect of the sub-criterion for which reliance is required.

3.3a EVIDENCE OF TURNOVER

Qualification Criterion: YES	Response Type: DECLARATION REQUIRED	Type of Evaluation: PASS/FAIL
---------------------------------	--	----------------------------------

The evidence required to pass this criterion is statements of yearly turnover for the 3 most recently completed financial years which demonstrate that the Tenderer meets or exceeds the Turnover Requirement set out below. If the date of establishment of the Tenderer means the Tenderer cannot provide yearly turnover for 3 years, the Tenderer must submit statements of yearly turnover for each year the Tenderer (or member of the Tenderer, or entity being relied upon) has been established to demonstrate they have the necessary financial standing. Tenderers may be required to demonstrate the basis for the statements provided in order to allow the Contracting Authority to verify accuracy. If, for a

¹³ For the requirements in relation to Regulation 57 of SI 284/2016 (Exclusion Grounds) , refer to Section 2.2 of the Particulars and Section 1.5.

Section 3: Suitability Assessment Questionnaire

reason deemed valid by the Contracting Authority, the evidence sought cannot be provided then alternative evidence which is considered appropriate by the Contracting Authority may be provided.

Turnover Requirement

Area of Business/Work:	Minimum Yearly Turnover arising from the area of work specified:
General Construction/Civil Engineering category ¹⁴	€ 1.5m

CA Note: if stating a minimum yearly turnover threshold, take care the standard is not set at a level that discriminates against otherwise suitable Tenderers.

CA SUPPLEMENTARY REQUIREMENTS: [Click or tap here to enter text.](#) N/A.

Where the Tenderer is a Consortium or Joint Venture the aggregated turnover for all members of the Tenderer must meet the Turnover Requirements set out above. The Contracting Authority may specify minimum yearly turnover requirements for any person(s)¹⁵ who are providing certain roles which must be met for the Tenderer to avoid elimination. The relevant minimum requirements are as follows:

CA SUPPLEMENTARY REQUIREMENTS in relation to Consortia etc: N/A

3.3b BALANCE SHEET OR EXTRACTS FROM A BALANCE SHEET

CA Note: you may state the requirement for the response to this criterion (in text fields below) as long as it is appropriate and relevant to the criterion title.

Qualification Criterion:	Response Type:	Type of Evaluation:
YES	DECLARATION REQUIRED	PASS/FAIL

The evidence required to pass this criterion should meet the requirements identified below (or if for any valid reason this evidence cannot be provided then alternative evidence which is considered appropriate by the Contracting Authority may be provided).

CA REQUIREMENTS: [Click or tap here to enter text.](#) *CA Entry: list here your requirements in relation to this criterion.*

3.3c BANKER'S LETTER

CA Note: For contract values in excess of €5m the CA should consider whether the basic requirements set for the banker's letter should be increased to provide more detailed information. If so the drop down menu below should be changed from " " to "(in the format set out at Appendix C Bankers Letter issued with this Questionnaire)" and the text in the subsequent form field deleted entirely

Qualification Criterion:	Response Type:	Type of Evaluation:
YES	DECLARATION REQUIRED	PASS/FAIL

The evidence required to pass this criterion is a letter in the form of Appendix C Bankers Letter from the Tenderer's current principal banker dated within the past 3 months stating the duration of the

¹⁴ Delete as appropriate.

¹⁵ E.g. any member(s) of the Consortium or Joint Venture or Partnership or any entity (or entities) being relied upon for the relevant skills, resources and experience.

Section 3: Suitability Assessment Questionnaire

relationship, that, to the best of its knowledge, this is the Tenderer's principal account and it is currently in good standing.

3.3d FINANCIAL STATEMENTS OR EXTRACTS FROM FINANCIAL STATEMENTS

CA Note: you may create a financial criterion in the blank field below. The criterion should be appropriate and relevant so that the evidence sought can demonstrate economic and financial standing.

Qualification Criterion:	Response Type:	Type of Evaluation:
YES	DECLARATION REQUIRED	PASS/FAIL

The evidence required to pass this criterion should be in accordance with the requirements identified below (or, if for any valid reason this evidence cannot be provided then alternative evidence which is considered appropriate by the Contracting Authority may be provided).

CA REQUIREMENTS [Click or tap here to enter text.](#) *CA Entry: List here requirements in relation to this criterion.*

3.3e PROFESSIONAL INDEMNITY INSURANCE

CA Note: You may change the requirement for the response to this criterion (in text fields below) and create an equivalent requirement in its place as long as it is appropriate and relevant to the criterion. You may not change the objective or title.

Qualification Criterion:	Response Type:	Type of Evaluation:
YES	EVIDENCE REQUIRED	PASS/FAIL

Prior to appointment (where there is a requirement to provide professional indemnity insurance "PII"), the successful Tenderer will be required to produce evidence in the form set out at (i) or (ii) below and that it will be maintained for 6 years after completion of the Works.

(If for any valid reason this evidence cannot be provided then alternative evidence that is considered appropriate by the Contracting Authority may be provided).

CA Note: where the contract is to be executed under hand then a period of 6 years should be sought for the Professional Indemnity Insurance; where the contract is to be executed as a deed then a period of 12 years should be sought.

The professional insurance indemnity requirements are as follows:

The level of cover as stated here:

Minimum level of Professional Indemnity Insurance required for Works Contractor and as PSCS	€ 1.5m ¹⁶
---	----------------------

CA Note: state the minimum cover proportionate to the size of the project (default level is €1.5m).

The excess as stated here:

Maximum permissible excess on Professional Indemnity Insurance in any one claim below which the Works Contractor and as PSCS will bear the cost is the greater amount of 2% of the Tenderer's annual turnover, or €5,000.

¹⁶ Refer to GN 1.1.2 - If no minimum is specified, €1.5m (one million and five hundred thousand Euros) applies.

Section 3: Suitability Assessment Questionnaire

Cover provided on an annual aggregate claim basis¹⁷;

The jurisdiction in which claims can be lodged and settled includes IRELAND.

CA SUPPLEMENTARY REQUIREMENTS [Click or tap here to enter text.](#) *CA Entry: list here supplementary requirements (if any) in relation to this criterion.*

Entities issuing PII insurance cover must have been granted an authorisation as an insurance undertaking by the Central Bank of Ireland to provide Non-Life Insurance Class 13 General Liability cover. Entities providing insurance intermediary services must be either authorised by the Central Bank of Ireland, or registered in a Member State other than Ireland for the purposes of Directive 2009/138/EC.

The evidence required to pass this criterion may be either:

- (i) evidence that professional indemnity insurance meeting the requirements set out above is in place. Such evidence may be provided by the relevant insurance undertaking itself or by an insurance intermediary; or,
- (ii) a signed letter in the form of Letter of Undertaking re Insurance provided in Appendix 1 to this Part 1, which may be provided where the Tenderer does not have professional indemnity insurance or does not have professional indemnity insurance meeting the professional indemnity insurance requirements set out above.

3.3f PUBLIC LIABILITY INSURANCE

Requirement:	Response Type:	Type of Evaluation:
YES	DECLARATION REQUIRED	PASS/FAIL

Before appointment, the successful Tenderer will be required to produce evidence in the form of (i) or (ii) below confirming that the successful Tenderer has current Public Liability insurance cover complying with the requirement(s) set out below.

Public Liability Insurance Requirements

Minimum level of Public Liability Insurance required in respect of any one accident:	€ 6,500,000 ¹⁸
Maximum level of excess for property only* for any one incident below which the Works Contractor and as PSCS will bear the cost:	€ 10,000

***No excess is permitted in respect of death, injury or illness.**

Entities issuing public liability insurance cover must have been granted an authorisation as an insurance undertaking by the Central Bank of Ireland to provide Non-Life Insurance Class 13 General Liability cover. Entities providing insurance intermediary services must be either authorised by the Central Bank of Ireland; or registered in a Member State other than Ireland for the purposes of Directive 2009/138/EC.

CA SUPPLEMENTARY REQUIREMENTS [Click or tap here to enter text.](#) *CA Entry: List here supplementary requirements (if any) in relation to this criterion or "N/A".*

The evidence required to pass this criterion may be either:

¹⁷ Where a Tenderer can obtain cover on an 'any one claim' basis this should be considered as equivalent providing it meets the other listed requirements.

¹⁸ If no value entered it shall read as €6,500,000 (six million five hundred thousand euro).

Section 3: Suitability Assessment Questionnaire

- (i) evidence that public liability insurance cover meeting the requirements above is in place. Such evidence may be provided by the relevant insurance undertaking itself or by an insurance intermediary; or
- (ii) a signed letter in the form of the Letter of Undertaking re Insurances provided in Appendix 1 to this Part 1, which may be provided where the Tenderer does not have public liability insurance or does not have public liability insurance meeting the requirements set out above.

3.3g EMPLOYER'S LIABILITY INSURANCE

Requirement:	Response Type:	Type of Evaluation:
YES	DECLARATION REQUIRED	PASS/FAIL

CA Note: Initially the Response Type should be "Declaration Required" and the evidence sought at short-listing stage.

Before appointment, the successful Tenderer will be required to produce evidence in the form of (i) or (ii) below confirming that the successful Tenderer has current Employer's Liability insurance cover complying with the requirement(s) set out below.

Employer's Liability Insurance Requirements

Minimum level of Employer's Liability Insurance required in respect of any one accident:	€ 13,000,000 ¹⁹
--	----------------------------

Entities issuing employer's liability insurance cover must have been granted an authorisation as an insurance undertaking by the Central Bank of Ireland to provide Non-Life Insurance Class 13 General Liability cover. Entities providing insurance intermediary services must be either authorised by the Central Bank of Ireland; or registered in a Member State other than Ireland for the purposes of Directive 2009/138/EC.

CA SUPPLEMENTARY REQUIREMENTS [Click or tap here to enter text.](#) *CA Entry: list here supplementary requirements (if any) in relation to this criterion or "N/A".*

The evidence required to pass this criterion may be either:

- (i) evidence that employer's liability insurance cover meeting the requirements above is in place. Such evidence may be provided by the relevant insurance undertaking itself or by an insurance intermediary; or
- (ii) a signed letter in the form of Letter of Undertaking re Insurance provided in Appendix 1 to this Part 1, which may be provided where the Tenderer does not have employer's liability insurance or does not have employer's liability insurance meeting the requirements set out above.

3.3h PERFORMANCE BOND

Requirement:	Response Type:	Type of Evaluation:
YES	DECLARATION REQUIRED	PASS/FAIL

CA Note: Initially the Response Type should be "Declaration Required" and the evidence sought at short-listing stage.

¹⁹ If no value entered it shall read €13,000,000 (thirteen million Euro) – no excess is permitted on Employer's Liability Insurance.

QW2: Suitability Assessment Questionnaire – Open Procedure for Works Contractors

Section 3: Suitability Assessment Questionnaire

Before the Starting Date of the Contract (where there is a requirement for a Performance Bond), the Works Contractor is required to give the Contracting Authority a Performance Bond provided by a Surety in accordance with the Works Requirements and the particular requirements set out below.

Performance Bond Requirements

In order to provide a performance bond a Surety must either:

- have been granted an authorisation as an insurance undertaking to provide Non-Life Insurance Class 13 General Liability cover by the Central Bank of Ireland; or
- have been granted an authorisation as a credit institution by the Central Bank of Ireland; or
- have been granted an authorisation as an insurance undertaking or credit institution by a recognized competent EU/EEA financial regulatory authority and be listed on the relevant registers maintained by the Central Bank of Ireland.

The amount of the Performance Bond required (expressed as a percentage of the eventual Contract Sum):	10 % ²⁰
Period after Substantial Completion of the Works Contract at which the Surety is released of their total liability:	6 Months ²¹

CA Note: Specify the Performance Bond requirements in the box above followed by supplementary requirements below (if any).

CA SUPPLEMENTARY REQUIREMENTS: [Click or tap here to enter text.](#) *CA Entry: list here supplementary requirements (if any) in relation to this criterion or "N/A".*

The evidence required to pass this criterion is the completed Letter of Undertaking re Bond in Appendix D2 provided by a Surety stating that they are in a position to provide a performance bond to meet the particular requirements set out above.

²⁰ If no value entered it shall read 10% of the eventual Contract Sum.

²¹ If no value entered it shall read 15 months/450 days.

Section 3: Suitability Assessment Questionnaire

3.4. TECHNICAL CAPABILITY CRITERIA²²

In the context of technical capability, the Tenderer should carefully consider the responses in this subsection in relation to the role of Works Contractor that is required for the project as outlined in Section 1.

- Where the role of PSCS is required under section 2.3 of the Project Particulars, Health and Safety Supplement 3.4.2 (HS) must be completed by entity who is proposed to fulfil the role of PSCS (whether that be the the Tenderer, any member of the Tenderer, or an entity being relied upon).
- Where the roles required under Section 2.3 of the Project Particulars include Designer and/or PSDP, separate Specialist Questionnaires must be completed by the entity who is proposed to fulfil the role of Designer and/or PSDP (whether that be the Tenderer, any member of the Tenderer, or an entity being relied upon).

If the Tenderer (or any member of the Tenderer) is relying on a separate entity (including but not limited to a parent company) for the purposes of meeting the requirements of this criterion 3.4 (and the sub-criteria therein), information in this Section 3.4 must be provided by the entity being relied upon in respect of the sub-criterion for which reliance is required.

3.4a EDUCATIONAL AND PROFESSIONAL QUALIFICATIONS (Management)

CA Note: where educational and professional qualifications of managerial staff are assessed as an Qualification Criterion, it CANNOT be re-assessed at tender stage.

Qualification Criterion:	Response Type:	Type of Evaluation:
YES	EVIDENCE REQUIRED	PASS/FAIL

The evidence required for assessment purposes under this criterion is the educational and professional qualifications (with dates obtained) and experience (on similar projects) of managerial staff, and must include the curricula vitae of the managerial staff and the organisational structure in accordance with the requirements (if any) identified below. Where a Tenderer is a Consortium, or where entities are being relied upon for the purposes of meeting this criterion, the organisational structure must clearly demonstrate the principal roles and responsibilities for each member of the Tenderer/entity relied upon (as may be applicable).

CA SUPPLEMENTARY REQUIREMENTS:

Single page Curriculum Vitae (CV) of the managerial staff is required

TENDERER NOTE:

Where the response type above is “Evidence Required” and, where applicable;

- the response type to sub-criteria 3.4.1a(HS) is “Evidence Required”, and/or
- the response type to sub-criteria 3.4.2a(HS) is “Evidence Required”, and/or
- the response type to sub-criteria 3.4.3a(HS) is “Evidence Required”;

the Tenderer **may** include the evidence required for the (HS) sub-criteria stated above, with the evidence required above. Where the Tenderer includes evidence in relation to sub-criteria 3.4.1a(HS) and/or 3.4.2a(HS) and/or 3.4.3a(HS) with the evidence required above, the Tenderer must clearly identify the relevant sub-criterion to which the evidence relates.

²² Article 80 of Directive 2014/25/EU (and Regulation 85 of The European Union (Award of Contracts By Utility Undertakings) Regulations 2016) or Article 58 Of Directive 2014/24/EU (and Regulation 58 Of European Union (Award of Public Authority Contracts) Regulations 2016).

Section 3: Suitability Assessment Questionnaire

3.4b EDUCATIONAL AND PROFESSIONAL QUALIFICATIONS (Personnel)

Qualification Criterion:	Response Type:	Type of Evaluation:
YES	EVIDENCE REQUIRED	PASS/FAIL

The evidence required for assessment purposes under this criterion is the educational and professional qualifications (with the dates obtained) of the Tenderer's personnel proposed for the project team, including the curricula vitae of the personnel meeting the specific requirements (if any) identified below.

CA SUPPLEMENTARY REQUIREMENTS

Single page Curriculum Vitae (CV) of the project personnel is required

Above Curriculum Vitae [CVs] required only for the Foreman [or equivalent site manager], Site Safety Officer and PSCS proposed for the project. CVs should include references for all projects listed and the dates any qualifications were obtained.

The minimum standard for each individual is evidence of competency to fulfil the assigned role. Such competency may be demonstrated by examples of previous experience (in that role) of work of a similar nature and size satisfactorily completed, and training/ qualifications appropriate to that function.

Where a Foreman has no qualifications or formal training, he/she must have at least 6 years experience working in the Marine Environment including at least 2 years as a Foreman (Site Manager). Where the Foreman has appropriate formal training/qualifications relevant to the role (In the judgement of the Contracting Authority), the level of experience can be reduced to 4 years of which at least 2 years must be as a Foreman (Site Manager).

The Site Safety Officer (who may be the same person as the foreman or PSCS) must have at least 4 years experience working in the Marine Environment and must have either a Degree/diploma or other equivalent H&S training or must have at least 2 years acting in the capacity of Site Safety Officer (in conjunction with other duties) on building construction projects.

The PSCS (who may be the same person as the foreman or Site Safety Officer) must have at least 4 years experience working in the Marine Environment including at least 1 completed project (of a similar size and nature) acting in the capacity of PSCS (where the role of PSCS was satisfactorily completed) and must have formal externally accredited training in Health and Safety (relevant to the role of PSCS) within the last 7years.

TENDERER NOTE:

Where response type above is "Evidence Required" and, where applicable;

- the response type to sub-criteria 3.4.1b (HS) is "Evidence Required", and/or
- the response type to sub-criteria 3.4.2b (HS) is "Evidence Required", and/or
- the response type to sub-criteria 3.4.3c (HS) is "Evidence Required",

the Tenderer may include the evidence required for the (HS) sub-criteria stated above, with the evidence required above. Where the Tenderer includes evidence in relation to 3.4.1b (HS) and/or 3.4.2b (HS) and/or 3.4.3c (HS) with the evidence required above, Tenderers must clearly identify the relevant sub-criterion to which the evidence relates.

3.4c LIST OF WORKS CARRIED OUT OVER THE PAST 5 YEARS

Qualification Criterion:	Response Type:	Type of Evaluation:
YES	EVIDENCE REQUIRED	PASS/FAIL

Section 3: Suitability Assessment Questionnaire

CA Note: A Contracting Authority may only require Tenderers to submit a list of works projects provided over a maximum period of the past 5 years. However, where necessary in order to ensure an adequate level of competition, the Contracting Authority may take into account works delivered over the previous 7 year period.

The period specified in the sub-criterion title above is the period within which the Tenderer may submit evidence of the works contracts it has delivered; it is not mandatory that projects be evidenced for the whole period. If a Tenderer cannot provide evidence for the entire period (e.g. a Tenderer has not been trading for the whole period) this will not be used as a reason to reject its application.

The evidence required for assessment purposes is details of works projects that the Tenderer (or an a member of the Tenderer or the entity being relied upon who is proposed in respect of the carrying out of the relevant works if the Tenderer is successful) has completed over the period stated above that are similar in nature and complexity to the Works required for this project. The evidence must be provided in the format specified below. (Note that the evidence requested is not necessarily for projects that are identical to the project that is the subject of this Questionnaire). Supplementary requirements (if any) will be stated by the Contracting Authority below.

A list of work projects must be provided by completing Appendix B1 (List of Previous Projects) meeting the requirements above and any supplemental requirements set out below (if any). The references required in relation to these projects must be provided by completing Appendix B2 Certificate of Satisfactory Execution (Works).

CA SUPPLEMENTARY REQUIREMENTS

The Tenderer must provide details of satisfactory completion of 3 contracts of a similar nature and scale to the proposed Works which have been undertaken in a coastal environment

TENDERER NOTE:

Where the response type above is “Evidence Required” and, where applicable;

- the response type to sub-criteria 3.4.1c (HS) is “Evidence Required”; and/or
- the response type to sub-criteria 3.4.3c (HS) is “Evidence Required”;

the Tenderer **may** include evidence for those HS sub-criteria stated above with the evidence required above. Where the Tenderer includes evidence in relation to 3.4.1c (HS) and/or 3.4.3c (HS) with the evidence required above, Tenderers must clearly identify the relevant sub-criterion to which the evidence relates. Note that it is **NOT PERMITTED** to include evidence required for sub-criterion 3.4.2 c(HS) with the evidence required above. The Tenderer must provided details of satisfactory completion of 3 contracts of a similar nature and scale to the proposed Works which have been undertaken in a coastal environment.

3.4d LIST OF TECHNICIANS OR TECHNICAL BODIES INVOLVED ESPECIALLY THOSE RESPONSIBLE FOR QUALITY CONTROL AND THOSE WHOM THE CONTRACTOR CAN CALL ON IN ORDER TO CARRY OUT WORK

Qualification Criterion:	Response Type:	Type of Evaluation:
YES	DECLARATION REQUIRED	PASS/FAIL

The evidence required to pass this criterion is a list of the relevant technicians or technical bodies (other than in-house specialists, or Specialists proposed for those specialist areas listed at subsection 2.6 (if any)) upon whom the Tenderer can call in order to carry out the work, or whom the Tenderer can use in regard to quality control²³, particularly in the context of ensuring quality both in the administration of a project and the delivery of a high quality end product.

²³ (Part 2(b) of Annex XII to Directive 2014/24/EU and Schedule 8 Part II (b) of the European Union (Award of Public Authority Contracts) Regulations 2016)

Section 3: Suitability Assessment Questionnaire

CA SUPPLEMENTARY REQUIREMENTS Click or tap here to enter text. CA Entry: List here supplementary requirements (if any) in relation to this criterion or N/A.

TENDERER NOTE:

It is NOT PERMITTED to include evidence required for 3.4.1d (HS), 3.4.2d (HS) or 3.4.3d (HS) with the evidence required above.

3.4e A STATEMENT OF THE AVERAGE ANNUAL NUMBERS OF PERSONS EMPLOYED BY THE CONTRACTOR AND THOSE IN A MANAGERIAL POSITION OVER THE PAST 3 YEARS

Qualification Criterion:	Response Type:	Type of Evaluation:
YES	EVIDENCE REQUIRED	PASS/FAIL

The evidence required to pass this criterion is details of the average annual manpower and number of managerial staff over the past three years meeting with the requirements (if any) identified below.

CA SUPPLEMENTARY REQUIREMENTS: Click or tap here to enter text. CA Entry: list here supplementary requirements (if any) in relation to this criterion or "N/A".

TENDERER NOTE:

Where the response type above is "Evidence Required" and, where applicable:

- the response type to sub-criterion 3.4.1e (HS) is "Evidence Required"; and/or
- the response type to sub-criterion 3.4.2e (HS) is "Evidence Required"; and/or
- the response type to sub-criterion 3.4.3e (HS) is "Evidence Required";

the Tenderer may include evidence required for those HS sub-criteria stated above with the evidence required above. Where Tenderers include evidence in relation to 3.4.1e (HS) and/or 3.4.2e (HS) and/or 3.4.3e (HS) with the evidence required above, Tenderers must clearly identify the relevant sub-criterion to which the evidence relates.

3.4f A STATEMENT OF THE TECHNICAL EQUIPMENT AVAILABLE

Qualification Criterion:	Response Type:	Type of Evaluation:
YES	DECLARATION REQUIRED	PASS/FAIL

The evidence required to pass this criterion is details of the tool, plant or technical equipment available to the Tenderer to carry out the project, including evidence of technical equipment available to the Tenderer Specialists and the requirements (if any) listed below.

CA SUPPLEMENTARY REQUIREMENTS: Click or tap here to enter text. CA Entry: list here supplementary requirements (if any) in relation to this criterion or N/A.

TENDERER NOTE:

Where the response type above is "Evidence Required" and, where applicable:

- the response type to sub-criterion 3.4.1f (HS) is "Evidence Required"; and/or
- the response type to sub-criterion 3.4.2f (HS) is "Evidence Required"; and/or
- the response type to sub-criterion 3.4.3f (HS) is "Evidence Required";

the Tenderer may include evidence required for those HS sub-criteria stated above with the evidence required above. Where Tenderers include evidence in relation to 3.4.1f (HS) and/or 3.4.2f (HS) and/or 3.4.3f (HS) with the evidence required above, Tenderers must clearly identify the relevant sub-criterion to which the evidence relates.

Section 3: Suitability Assessment Questionnaire

3.4g ENVIRONMENTAL MANAGEMENT MEASURES

Qualification Criterion:	Response Type:	Type of Evaluation:
YES	DECLARATION REQUIRED	PASS/FAIL

CA Note: you may include a criterion requiring that the Tenderer demonstrates capability to apply environmental management measures, standards or systems, provided it is proportionate and relevant to the contract.

The evidence required to pass this criterion should be in accordance with the requirements identified below (or, if for any valid reason this evidence cannot be provided then alternative evidence which is considered appropriate by the Contracting Authority may be provided).

CA REQUIREMENT: [Click or tap here to enter text.](#)

3.4h SUPPLY CHAIN MANAGEMENT AND TRACKING SYSTEMS

Qualification Criterion:	Response Type:	Type of Evaluation:
YES	DECLARATION REQUIRED	PASS/FAIL

CA Note: you may include a criterion requiring that the Tenderer demonstrates it's capability in managing its supply chain, provided it is relevant and proportionate to the contract.

The evidence required to pass this criterion should be in accordance with the requirements identified below (or, if for any valid reason this evidence cannot be provided then alternative evidence which is considered appropriate by the Contracting Authority may be provided).

CA REQUIREMENT: [Click or tap here to enter text.](#)

APPENDIX 1
FORMS OF LETTERS OF UNDERTAKING/DECLARATIONS

Appendices

(A): Letter of Undertaking from an entity being relied upon – Refer to Section 1.4

[On letterhead of entity being relied upon]

To: [Name and address of Contracting Authority]

Regarding: [Title of contract]

Date: [Date]

A Dhaoine Uaisle,

We refer to the tender for the above contract submitted by

[Insert name of Tenderer]

We confirm that, if the above contract is awarded to the above-named Tenderer, we will make the capacities relied upon available to the Tenderer. We also confirm that, if the Tenderer is awarded the contract, we will execute a contractual commitment to that effect in the form described in the relevant warranty/guarantee. In particular we confirm that:

- a) where we have been relied upon for financial or economic standing criteria, we confirm we will execute and deliver to you a guarantee in the form of a Reliance Guarantee²⁴; or
- b) where we have been relied upon for technical competency criteria we confirm that we will execute and deliver to you a warranty in the form of a Reliance Warranty²⁵ or Collateral Warranty²⁶ (as required by the Contracting Authority). Where we have been relied upon for educational or professional qualifications, or with regard to relevant professional experience, we confirm that we will perform the works or services to which those qualifications or experiences relate.

Is sinne, le meas

Signed by

Authorised signature of entity
being relied upon

²⁴ Model Form 1.7 Reliance Guarantee

²⁵ Model Form 1.30 Reliance Warranty

²⁶ Model Form 2.3 Collateral Warranty for Specialists or MF 1.12 Collateral Warranty (Specialists)

Appendices

B) Letter from Insurance Undertaking/Insurance Intermediary where evidence is required for sub-criteria 3.3e, 3.3f or 3.3g

To: [Name and address of Tenderer]

Regarding: [Insert contract title]

Date: [Date]

A Dhaoine Uaisle,

We confirm that we are

- a) an insurance undertaking authorised by the Central Bank of Ireland; or
- b) an insurance intermediary authorised by the Central Bank of Ireland; or
- c) an insurance intermediary registered in the EU/EEA for the purposes of Directive 2009/138/EC; and
- d) we meet any other requirements for an insurance undertaking or insurance intermediary set out in the relevant Qualification Criterion relating to the provision of the insurance type stated below.

We confirm we have insurance facilities in place, which would enable us to provide to the above named entity with *(insert insurance type and limit amount as appropriate)*

- Professional indemnity Insurance in the required amount of [●] euros on [annual aggregate/each and every claim basis]
- Public Liability Insurance in the required amount of [●] euros
- Employers Liability Insurance in the required amount of [●] euros

and meeting any other requirements in the relevant Qualification Criteria for insurances²⁷.

Therefore, subject to a satisfactory application, we expect that insurance cover can be issued within 4 weeks of the receipt by us of the relevant application, subject to our normal terms and conditions.

We understand you will be giving a copy of this letter to

[Name of Contracting Authority]

We look forward to receiving an application from you if your tender is successful.

is sinne, le meas

Director

Name of Insurance Undertaking/Insurance Intermediary

²⁷ i.e. criterion 3.3e (Professional Indemnity Insurance), 3.3f (Public Liability Insurance), or 3.3g (Employer's Liability Insurance).

Health and Safety Competence of a Contractor¹

3.4.1 (HS) EVIDENCE OF TECHNICAL CAPABILITY CRITERIA

It is a statutory requirement that the competence and satisfactory allocation of resources of the Contractor are established in compliance with the Safety Health and Welfare at Work (Construction) Regulations 2013. **Applicants² must always complete the relevant sections of this Health and Safety Supplement 3.4.1.**

The criteria below mirror the structure in Section 3.4 (Technical Capability Criteria) of the Questionnaire for consistency, but should be answered specifically in relation to Health and Safety competence in the Contractor role.

The level of information required is stated under the relevant criterion and is based on the category of project identified at Section 2.4 of the Particulars (i.e. Type 1/Type 2/Type 3) in the Questionnaire.

All health and safety selection criteria are pass/fail criteria only. The Applicant must meet the relevant minimum standard stated under each Qualification Criterion.

3.4.1a (HS) EDUCATIONAL AND PROFESSIONAL QUALIFICATIONS (Management)

Qualification Criterion:	Response Type:	Type of Evaluation:
YES	DECLARATION REQUIRED	PASS/FAIL

CA Note: for projects indicated as Type 1 in section 2.4 of the Particulars delete the text in the form fields at paragraphs 1 and 2 below.

The Minimum Standard required to pass this criterion is evidence of management staff with appropriate educational/professional qualifications and experience and with Health and Safety qualifications, training and experience relevant to the Works

The evidence required to pass this criterion should be submitted in the form of a document setting out the Applicant's organisational structure and the curricula vitae of the Applicant's management staff and any additional requirements that may be set out below. The curriculum vitae of each management staff member should indicate their relevant educational and professional qualifications and Health and Safety training and qualifications (for example, degree, diploma, certificate, CPD), their experience on projects of a similar scale and complexity, and the role they had on those projects.

CA Entry: Additional Minimum Standards (if no additional requirements then delete all fields):

1. List here supplementary requirements (if any) in relation to this criterion.

¹ Select as appropriate

² When used with QW2, the term "Tenderer" shall be read in place of "Applicant", or where used with QW3a, the term "Specialist" or "Specialist with Design Input" shall be read in place of "Applicant".

2. For Type 2 & 3 Projects provide evidence of adequate and appropriate ongoing health and safety training and commitment of resources.

APPLICANT NOTE:

Where response type above is marked “Evidence Required”; and the response type to sub-criterion 3.4a is also “Evidence Required”, the Applicant **may** include the evidence required above with the evidence required for sub-criterion 3.4a. Where an Applicant includes evidence for this sub-criterion with the evidence required for sub-criterion 3.4a, the Applicant must clearly identify the relevant sub-criterion to which the evidence relates.

3.4.1b (HS) EDUCATIONAL AND PROFESSIONAL QUALIFICATIONS (Personnel)

Qualification Criterion:	Response Type:	Type of Evaluation:
YES	DECLARATION REQUIRED	PASS/FAIL

CA Note: for projects indicated as Type 1 in section 1.4 of the Particulars in the SAQ delete the text in the form fields at paragraphs 1 and 2 below.

1. The Minimum Standard required to pass this criterion is evidence of personnel with appropriate educational and professional qualifications and experience and with Health and Safety qualifications, training and experience relevant to the Works.
2. The evidence required to pass this criterion should be submitted in the form of a document setting out the Applicant’s organisational structure and the curricula vitae of the Applicant’s personnel and any additional requirements that may be set out below. The curriculum vitae of each of the Applicant’s personnel should indicate their relevant educational and professional qualifications and Health and Safety training and qualifications (for example, degree, diploma, certificate, CPD), their experience on projects of a similar scale and complexity, and the role they had on those projects.

CA Entry: Additional Minimum Standards (if no additional requirements then delete all fields):

1. List here supplementary requirements (if any) in relation to this criterion.
2. For Type 2 & 3 Projects provide evidence of adequate and appropriate ongoing health and safety training and commitment to resources.

APPLICANT NOTE:

Where the response type above is “Evidence Required” and the response to sub-criterion 3.4b is also “Evidence Required”, an Applicant may include the evidence required above with the evidence required for 3.4b. Where the Applicant includes the evidence required above with the evidence required for criterion 3.4b, the Applicant must clearly identify the relevant sub-criterion to which the evidence relates.

3.4.1c (HS) LIST OF WORKS CARRIED OUT OVER THE PAST 5 YEARS

Qualification Criterion:	Response Type:	Type of Evaluation:
YES	EVIDENCE REQUIRED	PASS/FAIL

The Minimum Standard required to pass this criterion is evidence in the form specified below of the Health and Safety aspects of works previously undertaken by the Applicant.

A Contracting Authority may only require Applicants to submit a list of works projects provided over a maximum period of the past 5 years. However, where necessary in order to ensure an adequate level of competition, the Contracting Authority may take into account works delivered over the previous 7 year period. The Tenderer must provide details of satisfactory completion of 3 contracts of a similar nature and scale to the proposed Works which have been undertaken in a coastal environment. The period specified in the sub-criterion title above is the period within which the Applicant may submit evidence of the works contracts it has delivered; it is not mandatory that projects be evidenced for the whole period. If a firm cannot provide evidence for the entire period (e.g. a firm has not been trading for the whole period) this will not be used as a reason to reject its application.

The evidence required for assessment purposes is details of works that the Applicant has completed that the request is not necessarily for projects that are identical to the project that is the subject of this Questionnaire). competition. The evidence must be provided in the format specified below. (Note

A list of projects must be provided by completing Appendix B1 List of Previous Projects for which there are certificates of Satisfactory Execution. The Certificates of Satisfactory Execution required in relation to these projects must be provided by completing Appendix B2 Certificate of Satisfactory Execution. Supplementary requirements (if any) will be stated by the Contracting Authority below.

CA Note: Where appropriate, you may specify below that the Applicant must use the same list of projects for this sub-criterion as provided for sub-criterion 3.4c.

CA Entry: Additional Minimum Standards (if no additional requirements then delete all fields):

1. List here supplementary requirements (if any) in relation to this criterion.
2. Safety and Health Plans from 'x' number of previous projects, and how health and safety management was implemented on those projects required.

APPLICANT NOTE:

Where response type above is marked "Evidence Required" and the response to sub-criteria 3.4c is also marked "Evidence Required" the Applicant may include the evidence required above with the evidence required for sub-criteria 3.4c. Where an Applicant includes evidence for this criterion with the evidence required for this criterion 3.4c, the Applicant must clearly identify the relevant criterion to which the evidence relates.

3.4.1d (HS) MEASURES FOR ENSURING QUALITY

Qualification Criterion:	Response Type:	Type of Evaluation:
YES	DECLARATION REQUIRED	PASS/FAIL

CA Note: in the case of Types 1 and 2 projects delete the text in the form field below. In the case of Type 3 projects retain all text.

The Minimum Standard required is adequate knowledge, training and resources to carry out the duties of Contractor in compliance with the Safety Health and Welfare at Work Act 2005 and Safety, Health and Welfare at Work (Construction) Regulations 2013. The Applicant's responses to Criteria 3.4.1a (HS) to 3.4.1e (HS) may be taken into account in response to this criterion.

The evidence required to pass this criterion is details of the relevant technicians or technical bodies upon whom the Applicant can call on in order to carry out the work or whom the Applicant can use in regards to quality control. Applicants must also provide evidence of a safety management system.

For Type 3 projects Applicants should supply names of any group, body and organisation that the Applicant is a member of and which promotes and has involvement in Health and Safety matters. It should also provide details of any external resource or expertise relevant to this project that are available to the Applicant's business.

Where the response type above is "DECLARATION REQUIRED" the Applicant declares that it meets the requirements set out above and in Appendix 1 to this Supplement.

Evidence in support of the declarations in Appendix 1 and any requirements set out above must be provided when requested by the Contracting Authority. In place of documentary evidence, Applicants may provide third party certification that their safety management system is in accordance with ISO 45001:2018 or equivalent. Certified membership of Safe-T-Cert may be deemed equivalent for the purposes of this criterion.

3.4.1e (HS) A STATEMENT OF THE AVERAGE ANNUAL NUMBERS OF PERSONS EMPLOYED BY THE CONTRACTOR AND THOSE IN A MANAGERIAL POSITION OVER THE LAST 3 YEARS

Qualification Criterion:	Response Type:	Type of Evaluation:
YES	DECLARATION REQUIRED	PASS/FAIL

The Minimum Standard is submission of the relevant details set out below.

Applicants must provide evidence covering the previous three years of average annual manpower and managerial staff involved in Health and Safety in relation to Works.

CA Entry: list here supplementary requirements (if any) in relation to this criterion.

APPLICANT NOTE:

Where the response type above is "Evidence Required" and the response to criterion 3.4e is "Evidence Required", the Applicant may include the evidence required above with the evidence required for sub-criterion 3.4e. Where an Applicant includes the evidence required above with the

evidence required for sub-criterion 3.4e, the Applicant must clearly identify the relevant criterion to which the evidence relates.

APPENDIX 1: REQUIREMENTS FOR 3.4.1d (HS).

The Applicant declares that:

1. Each member of its staff is aware of his/her responsibilities under the Safety, Health and Welfare at Work Act 2005 and the Safety Health & Welfare at Work (Construction) Regulations 2013.
2. In particular we are familiar with our general duties as Contractors as outlined in Part 3 Regulations 24-29 of the *Safety, Health & Welfare at Work (Construction) Regulations 2013*; also with the specific duties enumerated in Parts 4-14, Regulations 30-105 of those Regulations and Schedules 1-6 of those Regulations. We are aware of and will take into account the General Principles of Prevention in Schedule when carrying out design construction work associated with the project and undertake to liaise with, communicate and cooperate with the PSDP and the PSCS in their roles.
3. We are aware as Contractors of our obligations under Section 17 (3) of the Safety, Health & Welfare at Work Act 2005 to ensure, so far as is reasonably practicable, that the project “is constructed to be safe and without risk to health and that it complies in all respects, as appropriate, with the relevant statutory provisions”.
4. We confirm that all staff have received, read and will apply the Safety, Health and Welfare at Work (General Application) Regulations 2007, the Guide to the Safety, Health and Welfare at Work (General Application) Regulations 2007, and the HSA “frequently asked questions” on risk assessments³.
5. Where the role required is Contractor, risk assessments will be carried out and maintained on the job file.
6. We confirm that in our opinion this declaration is deemed to satisfy our obligations in relation to the following areas given the scope and nature of the proposed works:
 - Health and Safety Policy and Organisation;
 - Arrangements;
 - Competent Advice;
 - Training and Information;
 - Individual Qualifications and Experience;
 - Monitoring, Audit and Review;
 - Workforce Involvement;
 - Accident/Incident Reporting, Review;
 - Sub-consulting Procedures;
 - Hazard Management and Risk Assessment; and
 - Health and Welfare.
7. Were there have been enforcement actions, legal proceedings accidents, fatalities or incidents associated with the discharge of our duties as Contractor or PSCS (whether the relevant discipline is the subject of this declaration or not) over the last three years, we have included details in our SAQ Response.
8. We confirm that, in our opinion, our organisation is competent and adequately resourced to fulfil its obligations under the Safety, Health and Welfare at Work Act 2005 and that our organisation has adequate resources to fulfil the role of Contractor as stated above.

³ Available at: http://www.hsa.ie/eng/Topics/Managing_Health_and_Safety/Safety_Statement_and_Risk_Assessment/

9. We have a Safety Statement in the format outlined by the Health and Safety Authority⁴ (which will be provided on request) and that all of the requirements listed in Table 1 below are addressed in the Safety Statement, as is the evidence relating to the minimum standards (also listed below), which have been met. If the requirements and minimum standards have not been addressed in the Safety Statement, separate evidence is to be provided on request which demonstrates that such requirements and minimum standards have been met.

TABLE 1: REQUIREMENTS & MINIMUM STANDARDS FOR SAFETY STATEMENTS FOR ROLE OF CONTRACTOR

Requirements		Minimum Standards
a copy of our current general health and safety policy;		a general Health and Safety policy document appropriate to a Health and Safety led Construction Management role;
an outline of our management organisational structure with regard to allocation of duties, delegation of responsibilities, etc., in relation to Health and Safety;		the relevant management organisational structure document indicating the duty holders responsible for Health and Safety;
copies of standard forms used for method statements and risk assessments as part of our duties under the Safety, Health and Welfare at Work Act 2005;		a standard method statements (relevant to projects of a similar size, nature and complexity) covering all stages of the construction project life cycle from initiation to project completion;
details of arrangements for continuing training of personnel in Health and Safety, including personnel who would be employed on the project;		evidence of training arrangements in place appropriate to the size and complexity of the work. (This must include specific Health and Safety training);
details of the company's procedures for disseminating up-to-date developments on health and safety issues;		evidence that there is an adequate organisational structure in place within the company to facilitate the dissemination of up-to-date developments on health and safety issues.
details of the company's arrangements for the coordination of information between the different contractors, suppliers and designers involved in a project;		evidence that there are adequate arrangements in place for the coordination of information between Contractor and PSCS with an adequate mechanism in place that tracks and records delivery and receipt of information distributed.
details of the methodology for the dissemination of health and safety information for the construction stage on this or equivalent projects;		

10. We meet the minimum standards in regard to Technicians or Technical Bodies responsible for Quality Control and those we can call upon to carry out work.

⁴ Available at:
https://www.hsa.ie/eng/publications_and_forms/publications/safety_and_health_management/a_guide_to_risk_assessments_and_safety_statements.html

Health and Safety Competence of Project Supervisor for the Construction Stage (PSCS)

3.4.2 (HS) EVIDENCE OF TECHNICAL CAPABILITY CRITERIA

It is a statutory requirement that the competence of the person or persons to be appointed as Project Supervisor for the Construction Stage (PSCS) is established pursuant to section 6(1)(a) of the *Safety, Health and Welfare at Work Construction Regulations 2013*. **Therefore, where the role of PSCS is required in Section 2.3 of the Particulars, the Applicant must complete the relevant sections of this Health and Safety Supplement.**

The criteria below mirror the structure in Section 3.4 (Technical Capability Criteria) of the Questionnaire for consistency but should be answered specifically in relation to the PSCS service.

The level of information required is stated under the relevant criterion based on the category of project identified at Section 2.4 of the Particulars (i.e. Type 1/Type 2/Type 3). All health and safety criteria are pass/fail criteria only. The Applicant must meet the relevant minimum standard(s) stated under each Qualification Criterion.

3.4.2a (HS) EDUCATIONAL AND PROFESSIONAL QUALIFICATIONS (Management)

Qualification Criterion:	Response Type:	Type of Evaluation:
YES	DECLARATION REQUIRED	PASS/FAIL

CA Note: for projects indicated as Type 1 in section 1.4 of the Particulars delete the text in the form fields at paragraphs 1 and 2 below.

The Minimum Standard required to pass this criterion is evidence of management staff with appropriate educational/professional qualifications and experience and with Health and Safety qualifications, training and experience relevant to the Works that are the subject of this Competition as specified below.

The evidence required to pass this criterion should be submitted in the form of a document setting out the Applicant's organisational structure and the curricula vitae of the Applicant's management staff and any additional requirements that may be set out below. The curriculum vitae of each management staff member should indicate their relevant educational and professional qualifications and Health and Safety training and qualifications (for example, degree, diploma, certificate, CPD), their experience on projects of a similar scale and complexity, and the role they had on those projects.

CA Entry: Additional Minimum Standards (if no additional requirements or "N/A").

1. List here supplementary requirements (if any) in relation to this criterion.
2. For Type 2 & 3 Projects provide evidence of adequate and appropriate ongoing health and safety training and commitment of resources.

APPLICANT NOTE:

Where the response type above is "Evidence Required" and the response type to sub-criterion 3.4a is "Evidence Required", the Applicant may include evidence required above with the evidence required for sub-3.4a. Where Applicants include evidence required above with the evidence required for sub-criterion 3.4a, Applicants must clearly identify the relevant criterion to which the evidence relates.

3.4.2b (HS) EDUCATIONAL AND PROFESSIONAL QUALIFICATIONS (Personnel)

Qualification Criterion:	Response Type:	Type of Evaluation:
YES	DECLARATION REQUIRED	PASS/FAIL

CA Note: for projects indicated as Type 1 in section 1.4 of the main SAQ delete the text in the form fields at paragraphs 1 and 2 below.

The Minimum Standard required to pass this criterion is evidence of personnel with appropriate educational/professional qualifications and experience and with Health and Safety qualifications, training and experience relevant to the Works that are the subject of this Competition, as specified below.

The evidence required to pass this criterion should be submitted in the form of a document setting out the Applicant's organisational structure and the curricula vitae of the Applicant's personnel and any additional requirements that may be set out below. The curriculum vitae of each of the Applicant's personnel should indicate their relevant educational and professional qualifications and Health and Safety training and qualifications (for example, degree, diploma, certificate, CPD), their experience on projects of a similar scale and complexity, and the role they had on those projects.

CA Entry: Additional Minimum Standards or "N/A".

1. List here supplementary requirements (if any) in relation to this criterion.
2. For Type 2 & 3 Projects provide evidence of adequate and appropriate ongoing health and safety training and commitment to resources.

APPLICANT NOTE

Where the response type above is "Evidence Required" and the response to criterion 3.4b is "Evidence Required", the Applicant may include the evidence required above with the evidence required for criterion 3.4b. Where the Applicant includes the evidence required above with the evidence required for criterion 3.4b, Applicants must clearly identify the relevant criterion to which the evidence relates.

3.4.2c (HS) LIST of TECHNICAL SERVICES PROVIDED FOR WORKS OVER THE PAST 3 YEARS

Qualification Criterion:	Response Type:	Type of Evaluation:
YES	EVIDENCE REQUIRED	PASS/FAIL

The Minimum Standard required to pass this criterion is evidence in the form specified below of Project Supervisor Construction Stage (PSCS) appointments previously undertaken by the Applicant.

A Contracting Authority may only require Applicants to submit a list of works projects provided over a maximum period of the past 3 years. However, where necessary in order to ensure an adequate level of competition, the Contracting Authority may take into account works delivered over the previous 5 year period. The period specified in the title above is the period within which the Applicant may submit evidence of the service contracts it has delivered; it is not mandatory that projects be evidenced for the whole period. If a firm cannot provide evidence for the entire period (e.g. a firm has not been trading for the whole period) this will not be used as a reason to reject its application.

The evidence required for assessment purposes is details of PSCS appointments that the Applicant has completed over the period stated above on projects that are similar in nature and complexity to the Works required for this project. The evidence must be provided in the format specified below. (Note that the request is not necessarily for projects that are identical to the project that is the subject of this Questionnaire).

A list of projects should be provided in the standard form at Appendix B1 List of projects for which there is a Satisfactory Certificate of Delivery of Services in accordance with the particular requirements set out below (if any). The Certificates of Satisfactory Delivery of Services required in relation to these projects should be submitted using the standard form provided at Appendix B3 Certificate of Satisfactory Delivery of Services. Supplementary requirements (if any) will be stated by the Contracting Authority below.

CA Entry: Additional Minimum Standards or "N/A".

1. List here supplementary requirements (if any) in relation to this criterion.
2. Safety and Health Plans from 'x' number of previous projects, and how health and safety management was implemented on those projects required.

3.4.2d (HS) MEASURES FOR ENSURING QUALITY

Qualification Criterion:	Response Type:	Type of Evaluation:
YES	DECLARATION REQUIRED	PASS/FAIL

CA Note: in the case of Types 1 and 2 projects delete the form fields. In the case of Type 3 projects retain all text in the form field.

The Minimum Standard is adequate knowledge, training and resources to carry out the duties of PSCS in compliance with the Safety, Health and Welfare at Work Act 2005 and Safety, Health and Welfare at Work (Construction) Regulations 2013. The Applicant's responses to Criteria 3.4.2a (HS) to 3.4.2e (HS) may be taken into account in response to this criterion.

The evidence required to pass this criterion is details of relevant technicians or technical bodies upon whom the Applicant can call on in order to carry out the work or whom the Applicant can use in regard to quality control with regards to Health and Safety. The Applicant must also provide evidence of a safety management system.

For Type 3 projects Applicants should supply names of any group, body and organisation that the Applicant is a member of and which promotes and has involvement in Health and Safety matters. It should also provide details of any external resource or expertise relevant to this project that are available to the Applicant's business.

Where the response type above is "DECLARATION REQUIRED" the Applicant declares that it meets the requirements set out above and in Appendix 1 to this Supplement. Evidence in support of the declarations in Appendix 1 and any requirements set out above must be provided when requested by the Contracting Authority. In place of documentary evidence, Applicants may provide third party certification that their safety management system is in accordance with ISO 45001:2018 or equivalent. Certified membership of Safe-T-Cert may be deemed equivalent for the purposes of this criterion.

3.4.2e (HS) A STATEMENT OF THE AVERAGE ANNUAL NUMBERS OF PERSONS EMPLOYED TO PROVIDE PSCS SERVICES AND THOSE IN A MANAGERIAL POSITION OVER THE PAST 3 YEARS

Qualification Criterion:	Response Type:	Type of Evaluation:
YES	DECLARATION REQUIRED	PASS/FAIL

The Minimum Standard is submission of the relevant details set out below.

Applicants must provide evidence covering the previous three years of average annual manpower and managerial staff in relation to the PSCS role.

CA Entry: list here supplementary requirements (if any) in relation to this criterion or "N/A".

APPLICANT NOTE:

Where the response above is “Evidence Required” and the response to sub-criterion 3.4e is also marked “Evidence Required”, the Applicant **may** include the evidence required above with the evidence required for sub-criterion 3.4e. Where Applicants include evidence required above with the evidence required for sub-criterion 3.4e, Applicants must clearly identify the relevant criterion to which the evidence relates.

APPENDIX 1: REQUIREMENTS FOR 3.4.2d (HS).

The Applicant declares that

1. Each member of staff is aware of his/her responsibilities under the Safety, Health and Welfare at Work Act 2005 and the Safety, Health & Welfare at Work (Construction) Regulations 2013.
2. We are familiar with our duties as outlined in Part 2 Regulations 16-23 of the Safety Health & Welfare at Work (Construction) Regulations 2013. We are aware of and will take into account and communicate to all contractors (including Specialists) the general principles of prevention as enumerated below when coordinating organisational or technical aspects of the project or the programme and undertake to liaise with, communicate and facilitate cooperation amongst the other duty holders under those Regulations, specifically Regulations 16 and 17 of the Safety, Health & Welfare at Work (Construction) Regulations 2013.
3. We are aware as PSCS of our obligations under Section 17 (3) of the Safety Health & Welfare at Work Act 2005 to ensure, so far as is reasonably practicable, that the project “is constructed to be safe and without risk to health and that it complies in all respects, as appropriate, with the relevant statutory provisions”.
4. We confirm that all staff have received, read and will apply the Safety, Health and Welfare at Work (General Application) Regulations 2007, the Guide to the Safety, Health and Welfare at Work (General Application) Regulations 2007, and the Health and Safety Authority’s frequently asked questions on risk assessments.¹
5. As PSCS, risk assessments will be sought and collected from contractors for inclusion in a Construction Stage Safety & Health Plan which we as PSCS will prepare and update as appropriate.
6. We confirm that in our opinion this declaration is deemed to satisfy our obligations in relation to the following areas given the scope and nature of the proposed works:
 - Health and Safety Policy and Organisation;
 - Arrangements;
 - Competent Advice;
 - Training and Information;
 - Individual Qualifications and Experience;
 - Monitoring, Audit and Review;
 - Workforce Involvement;
 - Accident/Incident Reporting, Review;
 - Sub-consulting Procedures;
 - Hazard Management and Risk Assessment; and
 - Health and Welfare.
7. Where there have been enforcement actions, legal proceedings accidents, fatalities or incidents associated with the discharge of our duties as Contractor or PSCS (whether the relevant discipline is the subject of this declaration or not) over the last three years we have included details in our SAQ Response. We have also included further evidence that adequate measures have been put in place to address any deficiencies in the Health and Safety procedures.
8. We confirm that in our opinion our organisation is competent and adequately resourced to fulfil its obligations under the Safety, Health and Welfare at Work Act 2005 and that our organisation has adequate resources to fulfil the role of PSCS as stated above.
9. We have a Safety Statement in the format outlined by the Health and Safety Authority² which will be provided on request and that all of the requirements listed in Table 1 below are addressed in the Safety Statement as is the evidence relating to the minimum standards (also listed below) which have been met. If the requirements and minimum standards have not been addressed in the Safety Statement separate evidence is to be provided on request which demonstrates that such requirements and minimum standards have been met.

¹ Available at: http://www.hsa.ie/eng/Topics/Managing_Health_and_Safety/Safety_Statement_and_Risk_Assessment/

² Available at: http://www.hsa.ie/eng/Publications_Forms/Publications/Safety_and_Health_Management/Guidelines%20on%20Risk%20Assessments%20and%20Safety%20Statements.pdf

TABLE 1: REQUIREMENTS & MINIMUM STANDARDS FOR SAFETY STATEMENTS FOR ROLE OF PSCS

Evidence to be Provided at the Appropriate Time		Minimum Standard of Evidence
a copy of our current general health and safety policy;		a general Health and Safety policy document appropriate to a Health and Safety led Construction Management function;
an outline of our management organisational structure with regard to allocation of duties, delegation of responsibilities, etc., in relation to Health and Safety;		the relevant management organisational structure document indicating the duty holders responsible for Health and Safety;
copies of standard forms used for method statements and risk assessments as part of our duties under the <i>Safety, Health and Welfare at Work Act 2005</i>;		standard method statements (relevant to projects of a similar size, nature and complexity) covering all stages of the life cycle from early design stage to project completion;
details of arrangements for continuing Health and Safety training of PSCS personnel, including personnel who would be employed on the project;		evidence of training arrangements in place appropriate to the size and complexity of the work. (This must include specific Health and Safety training);
details of the company's procedures for disseminating up-to-date developments on health and safety issues;		evidence that there is an adequate organisational structure in place within the company to facilitate the dissemination of up-to-date developments on health and safety issues.
details of the company's arrangements for the co-ordination of information between the different contractors, suppliers and designers involved in a project;		evidence that there are adequate arrangements in place for the coordination of information between contractors with adequate mechanism in place that tracks and records delivery and receipt of information distributed.
details of the methodology for the dissemination of health and safety information for the design and construction stage on this or equivalent projects;		evidence of adequate structured procedures relevant to the size and complexity of the project to ensure that PSCS role in coordinating Construction Safety Management is clearly demonstrated.

10. We meet the minimum standards in regard to Technicians or Technical Bodies responsible for Quality Control and those we can call upon to carry out work.

Applicant's Self Declaration re Regulation 57

Applicants must complete Tables A, B & C below.

Table A: GROUNDS RELATING TO CRIMINAL CONVICTIONS

Regulation 57 (1) of S.I. No. 284 of 2016, the European Union (Award of Public Authority Contracts) Regulations 2016, sets out the following reasons for exclusions:

1. *Participation in a criminal organisation* ⁽¹⁾;
2. *Corruption* ⁽²⁾;
3. *Fraud*⁽³⁾;
4. *Terrorist offences or offences linked to terrorist activities* ⁽⁴⁾;
5. *Money laundering or terrorist financing* ⁽⁵⁾;
6. *Child labour and other forms of trafficking in human beings* ⁽⁶⁾.

	Grounds relating to criminal convictions	Answer
A.1	Has the economic operator itself or any person who is a member of its administrative, management or supervisory body or has powers of representation, decision or control therein been the subject of a conviction for any of the following, either within the last 5 years, or where an exclusion period set out directly in the conviction continues to be applicable: 1. <i>Participation in a criminal organisation</i> ⁽⁷⁾; 2. <i>Corruption</i> ⁽⁸⁾; 3. <i>Fraud</i>⁽⁹⁾;	Yes ☐ No ☐ [If the relevant documentation is available electronically, please indicate the web address, issuing authority or body, precise reference of the documentation. Click here and insert details] ⁽¹³⁾.

1 As defined in Article 2 of Council Framework Decision 2008/841/JHA of 24 October 2008 on the fight against organised crime (OJ L 300, 11.11.2008, p. 42).

2 As defined in Article 3 of the Convention on the fight against corruption involving officials of the European Communities or officials of Member States of the European Union, OJ C 195, 25.6.1997, p. 1, and in Article 2(1) of Council Framework Decision 2003/568/JHA of 22 July 2003 on combating corruption in the private sector (OJ L 192, 31.7.2003, p. 54). This exclusion ground also includes corruption as defined in the national law of the contracting authority (contracting entity) or the economic operator.

3 Within the meaning of Article 1 of the Convention of the protection of the European Communities' financial interests (OJ C 316, 27.11. 1995, p. 48).

4 As defined in Articles 1 and 3 of Council Framework Decision of 13 June 2002 on combating terrorism (OJ L 164, 22.6.2002, p.3). this exclusion ground also includes inciting or aiding or abetting or attempting to commit an offence, as referred to in Article 3 of that Framework Decision.

5 As defined in Article 1 of the Directive 2005/60/EC of the European Parliament and of the Council of 26 October 2005 on the prevention of the use of the financial system for the purpose of money laundering and terrorist financing (OJ L 309, 25.11.2005, p. 15).

6 As defined in Article 2 of Directive 2011/36/EU of the European Parliament and of the Council of 5 April 2011 on preventing and combating trafficking in human beings and protecting its victims and replacing Council Framework Decision 2002/629/JHA (OJ L 101, 15. 4.2011 p. 1).

7 As defined in Article 2 of Council Framework Decision 2008/841/JHA of 24 October 2008 on the fight against organised crime (OJ L 300, 11.11.2008, p. 42).

8 As defined in Article 3 of the Convention on the fight against corruption involving officials of the European Communities or officials of Member States of the European Union, OJ C 195, 25.6.1997, p. 1, and in Article 2(1) of Council Framework Decision 2003/568/JHA of 22 July 2003 on combating corruption in the private sector (OJ L 192, 31.7.2003, p. 54). This exclusion ground also includes corruption as defined in the national law of the contracting authority (contracting entity) or the economic operator.

9 Within the meaning of Article 1 of the Convention of the protection of the European Communities' financial interests (OJ C 316, 27.11. 1995, p. 48).

13 Please repeat as many times as needed.

	4. <i>Terrorist offences or offences linked to terrorist activities</i> ⁽¹⁰⁾; 5. <i>Money laundering or terrorist financing</i> ⁽¹¹⁾; 6. <i>Child labour and other forms of trafficking in human beings</i> ⁽¹²⁾.	
A.2	If the answer to A.1 is yes , please ⁽¹⁴⁾ :	
	(a) Indicate the date of conviction, specify which of points 1 to 6 in 3.A.1 is concerned and the reason(s) for the conviction	date, point(s), reason(s)
	(b) Identify who has been convicted	[Click here and insert details]
	(c) Insofar as established directly in the conviction, please insert the length of the period of exclusion and the point(s) concerned	[Click here and insert length of the period of exclusion and the point(s) concerned] [If the relevant documentation is available electronically, please indicate the web address, issuing authority or body, precise reference of the documentation. Click here and insert details] ⁽¹⁵⁾
A.3	In case of convictions, has the economic operator taken measures to demonstrate its reliability despite the existence of a relevant ground for exclusion ⁽¹⁶⁾ ('Self Cleaning')	Yes ☐ No ☐
A.4	If the answer to A.3 is yes , please describe the measures taken ⁽¹⁷⁾	[Click here and insert details]

¹⁰ As defined in Articles 1 and 3 of Council Framework Decision of 13 June 2002 on combating terrorism (OJ L 164, 22.6.2002, p.3). this exclusion ground also includes inciting or aiding or abetting or attempting to commit an offence, as referred to in Article 3 of that Framework Decision.

¹¹ As defined in Article 1 of the Directive 2005/60/EC of the European Parliament and of the Council of 26 October 2005 on the prevention of the use of the financial system for the purpose of money laundering and terrorist financing (OJ L 309, 25.11.2005, p. 15).

¹² As defined in Article 2 of Directive 2011/36/EU of the European Parliament and of the Council of 5 April 2011 on preventing and combating trafficking in human beings and protecting its victims and replacing Council Framework Decision 2002/629/JHA (OJ L 101, 15. 4.2011 p. 1).

¹⁴ Please repeat as many times as needed.

¹⁵ Please repeat as many times as needed.

¹⁶ In accordance with Regulation 57(12) of S.I. No. 284 of 2016, the European Union (Award of Public Authority Contracts) Regulations 2016.

¹⁷ Taking into account the character of the crimes committed (punctual, repeated, systematic....) the explanation should show the adequacy of the measures to taken.

B: GROUNDS RELATING TO THE PAYMENT OF TAXES OR SOCIAL SECURITY CONTRIBUTIONS

	Payments of taxes or social security contributions	Answer	
B.1	Has the economic operator met all its obligations relating to the payment of taxes or social security contributions , both in the country in which it is established and in the Member State of the contracting authority if other than the country of establishment?	Yes ☐ No ☐	
B.2	If the economic operator has not met all the obligations in B.1 relating to the payment of taxes or social security contributions, please indicate in respect of each breach of such obligations:	Taxes:	Social Contributions:
	(a) Country or Member State concerned	[Click here and insert details]	[Click here and insert details]
	(b) What is the amount concerned?	[Click here and insert details]	[Click here and insert details]
	(c) How has this breach of obligations been established:	[Click here and insert details]	[Click here and insert details]
	(c)(1) Through a judicial or administrative decision		
	Is this decision final and binding?	Yes ☐ No ☐	Yes ☐ No ☐
	Please indicate the date of conviction or decision	[Click here and insert details]	[Click here and insert details]
	In case of a conviction, insofar as established directly therein, the length of the period of exclusion	[Click here and insert details]	[Click here and insert details]
	(c)(2) By other means? Please specify	[If Yes, click here and insert details]	[If Yes, click here and insert details]
	(d) Has the economic operator fulfilled its obligations by paying or entering into a binding arrangement with a view to paying the taxes or social security contributions due, including, where applicable, any interest accrued or fines?	Yes ☐ No ☐	Yes ☐ No ☐
	(e) If the answer to B.2 (d) above is yes , please provide details.	[If Yes, click here and insert details]	[If Yes, click here and insert details]

3.B.3	If the relevant documentation concerning payment of taxes or social contributions is available electronically, please indicate the web address, issuing authority or body and precise reference of the documentation	[Click here and insert details]
-------	--	---------------------------------

C: GROUNDS RELATING TO INSOLVENCY, CONFLICTS OF INTEREST OR PROFESSIONAL MISCONDUCT ⁽¹⁸⁾

CA Note: Check appropriate box to indicate whether particular ground applies in this Competition.

Applicant Note: Complete the relevant rows where the CA has selected the particular ground to apply in this Competition.

Applicable Ground in this Competition		Information concerning possible insolvency, conflict of interest or professional misconduct	Answer
☐ YES ☐ NO	C.1	Has the economic operator, to its knowledge, breached its obligations in the fields of environmental, social and labour law ⁽¹⁹⁾ ?	Yes ☐ No ☐
	C.2	If the answer to C.1 is yes , please complete (a) and (b) below:	
		(a) Has the economic operator taken measures to demonstrate its reliability despite the existence of the grounds for exclusion specified in C.1 ('Self Cleaning')?	Yes ☐ No ☐
		(b) If it has taken Self Cleaning measures, please describe the measures taken	[Click here and insert details]
☐ YES ☐ NO	C.3	Is the economic operator in any of the following situations: (a) Bankrupt, or (b) The subject of insolvency or winding-up proceedings, or (c) In an arrangement with creditors, or (d) In any analogous situation arising from a similar procedure under national laws and regulations ⁽²⁰⁾ , or	Yes ☐ No ☐

¹⁸ See Regulation 57(8) of S.I. No. 284 of 2016, the European Union (Award of Public Authority Contracts) Regulations 2016

¹⁹ As referred to for the purposes of this procurement in national law, in the relevant notice or the procurement documents or in Regulation 18(4) of S.I. No. 284 of 2016, the European Union (Award of Public Authority Contracts) Regulations 2016.

²⁰ See national law, the relevant notice or the procurement documents

		(e) That its assets are being administered by a liquidator or by the court, or (f) That its business activities are suspended?	
	C.4	If the answer to C.3 is yes , please complete (a), (b) and (c) below:	
		(a) Please provide details of the situation(s) in C.3 which apply to the economic operator	[Click here and insert details]
		(b) Please provide the reasons for being able nevertheless to perform the contract, taking into account the applicable national rules and measures on the continuation of business in those circumstances ⁽²¹⁾	[Click here and insert details]
		(c) If any relevant documentation is available electronically, please indicate the web address, issuing authority or body and precise reference of the documentation	[Click here and insert details]
☐ YES ☐ NO	C.5	Is the economic operator guilty of grave professional misconduct ⁽²²⁾?	Yes ☐ No ☐
	C.6	If the answer to C.5 is yes , complete parts (a) and (b) below:	
		(a) Has the economic operator taken self-cleaning measures?	Yes ☐ No ☐
		(b) If the economic operator has taken self-cleaning measures, please describe the measures taken	[Click here and insert details]
☐ YES ☐ NO	C.7	Has the economic operator entered into agreements with other economic operators aimed at distorting competition?	Yes ☐ No ☐
	C.8	If the answer to C.7 is yes , complete parts (a), (b) and (c) below:	
		(a) Please provide details of the agreements with other economic	[Click here and insert details]

²¹ This information need not be given if exclusion of economic operators in one of the cases listed under letter a to f has been made mandatory under the applicable national law without any possibility of derogation where the economic operator is nevertheless able to perform the contract.

²² Where applicable, see definitions in national law, the relevant notice or the procurement documents.

		operators aimed at distorting competition.	
		(b) Has the economic operator taken self-cleaning measures?	Yes ☐ No ☐
		(c) If the economic operator has taken self-cleaning measures, please describe the measures taken	[Click here and insert details]
☐ YES ☐ NO	C.9	Is the economic operator aware of any conflict of interest ⁽²³⁾ due to its participation in the procurement procedure?	Yes ☐ No ☐
	C.10	If the answer to C.9 is yes , please provide details	[Click here and insert details]
☐ YES ☐ NO	C.11	Has the economic operator or an undertaking related to it advised the contracting authority or contracting entity or otherwise been involved in the preparation of the procurement procedure?	Yes ☐ No ☐
	C.12	If the answer to C.11 is yes , please provide details	[Click here and insert details]
☐ YES ☐ NO	C.13	Has the economic operator experienced that a prior public contract or a prior concession contract was terminated early, or that damages or other comparable sanctions were imposed in connection with that prior contract?	Yes ☐ No ☐
	C.14	If the answer to C.13 is yes , please complete parts (a), (b) and (c) below:	
		(a) Please provide details of the prior public contract or a prior concession contract that was terminated early, or the damages or other comparable sanctions that were imposed in connection with that prior contract	[Click here and insert details]
		(b) Has the economic operator taken self-cleaning measures?	Yes ☐ No ☐
		(c) If the economic operator has taken self-cleaning measures, please describe the measures taken	[Click here and insert details]

²³ As indicated in national law, the relevant notice or the procurement documents.

☐ YES ☐ NO	C.15	Can the economic operator confirm that:	
		(a) It has not been guilty of serious misinterpretation in supplying the information required for the verification of the absence of grounds for exclusion or the fulfilment of the selection criteria,	(a) Yes ☐ No ☐
		(b) It has not withheld such information,	(b) Yes ☐ No ☐
		(c) It has been able, without delay, to submit the supporting documents required by a contracting authority or contracting entity, and	(c) Yes ☐ No ☐
		(d) It has not undertaken to unduly influence the decision making process of the contracting authority or contracting entity, to obtain confidential information that may confer upon it undue advantages in the procurements procedure or to negligently provide misleading information that may have a material influence on decisions concerning exclusion, selection or award?	(d) Yes ☐ No ☐

APPENDIX B1: LIST OF PREVIOUS WORKS PROJECTS FOR WHICH THERE IS A CERTIFICATE OF SATISFACTORY EXECUTION

Applicant role	Works Contractor and as PSCS		
Name of Applicant (QW1)	Applicant Entry	DATE:	Applicant Entry
Response to Qualification Criterion	3.4(c)		

Provide a list of completed projects below for which select as appropriate: Works/Works and PSCS Services/Specialist Works/Specialist Works with Design Input were provided by the Applicant over the time period stated in the relevant Qualification Criterion stated above that are similar in nature and complexity to the Works required for this Competition.

The Applicant must organise Certificates in order of precedence and list below in that order.

Project No.	Title of Project (Must match Certificate)	Certificate¹
1	Applicant Entry	Attached
2	Applicant Entry	Attached
3	Applicant Entry	Attached
4	Applicant Entry	Attached
5	Applicant Entry	Attached
6	Applicant Entry	Attached
7	Applicant Entry	Attached
8	Applicant Entry	Attached
9	Applicant Entry	Attached
10	Applicant Entry	Attached
11	Applicant Entry	Attached
12	Applicant Entry	Attached
13	Applicant Entry	Attached
14	Applicant Entry	Attached
15	Applicant Entry	Attached
16	Applicant Entry	Attached
17	Applicant Entry	Attached
18	Applicant Entry	Attached
19	Applicant Entry	Attached
20	Applicant Entry	Attached
21	Applicant Entry	Attached
22	Applicant Entry	Attached
22	Applicant Entry	Attached
22	Applicant Entry	Attached

¹ in the completed form of Appendix B2 Certificate of Satisfactory Execution
Appendix B1 28/07/2023

APPENDIX B2: CERTIFICATE OF SATISFACTORY PROJECT EXECUTION¹

APPLICANT'S NAME²:			DATE:	
ACTIVITY (Title of Applicant Activity)	Applicant Entry: Works Contractor/Works Specialist/Works Specialist with Design Input			
PROJECT NUMBER³:	Applicant Entry			
SITE Construction contract: (Title & brief description)	Applicant Entry			
Site location:	Applicant Entry			
Proportion of Project undertaken by Applicant:	Applicant Entry	Applicant entity (Sole trader/Joint Venture/Consortium/Partnership):	Applicant Entry	
VALUE Construction contract value at award stage (including cost of services where applicable):	Applicant Entry	Construction contract value at completion (including cost of services where applicable):	Applicant Entry	
DATES Start Date:	Applicant Entry	Date of Substantial Completion of the Works:	Applicant Entry	
Date of issue of Defects Cert. for Works contract:	Applicant Entry	Handover Date:	Applicant Entry	
GENERAL INFO Role of Applicant in delivery of Project:	Applicant Entry			
Name & address of Contracting Authority responsible for the project:	Applicant Entry			
Contracting Authority contact name:	Applicant Entry	Phone no.:	Applicant Entry	
OTHER INFORMATION Other information required is listed below (where applicable)				
CA Entry / NA	Applicant Entry/NA			
CA Entry / NA	Applicant Entry/NA			
CA Entry / NA	Applicant Entry/NA			
CA Entry / NA	Applicant Entry/NA			
CA Entry / NA	Applicant Entry/NA			
CA Entry / NA	Applicant Entry/NA			

¹ A separate certificate must be provided for each project listed in Appendix B1: List of Previous Works projects for which there is a Certificate of Satisfactory Certificate.

² When this model form is used with QW2, "Applicant" shall read as "Tenderer"; when used with QW3a or QW3b, "Applicant" shall read as "Specialist".

³ This project number must correspond to the project number given in Appendix B1.

APPENDIX B3: CERTIFICATE OF SATISFACTORY DELIVERY OF SERVICES¹

APPLICANT NAME:	Applicant Entry	DATE:	Applicant Entry
ACTIVITY <i>(Title of Applicant Activity)</i>	Applicant Entry:		
PROJECT NUMBER²	Applicant Entry		
MAIN SERVICE PROVIDED <i>(Title & brief description)</i>	Applicant Entry		
VALUE Value of commission (excluding VAT) Construction at award stage.	Applicant Entry	Value of commission at completion:	Applicant Entry
DATES Start Date:	Applicant Entry	Date at Completion:	Applicant Entry
Name & address of Referee responsible for awarding the Commission:	Applicant Entry		
Contracting Authority contact name:	Applicant Entry	Phone no.:	Applicant Entry
OTHER INFORMATION Other information required is listed below (where applicable)			
CA Entry / NA	Applicant Entry / NA		
CA Entry / NA	Applicant Entry / NA		
CA Entry / NA	Applicant Entry / NA		
CA Entry / NA	Applicant Entry / NA		
CA Entry / NA	Applicant Entry / NA		
CA Entry / NA	Applicant Entry / NA		

¹ Use with sub-criterion 3.4.2 (c)

² This project number must correspond to the project number given in Appendix B1 List of Previous Works projects for which there is a Certificate of Satisfactory Certificate where PSCS Services were provided.

[on Applicant headed paper]

[Bank branch]

[Address]

[Date]

RE: [Contract name prequalification/tender submission (as appropriate)]

This form has been approved by [].

[Applicant name]

[Address]

Account number / Holding branch

I authorise you to provide the information requested overleaf in respect of [Applicant name] 's term loan and on demand loan \ overdraft accounts (to the extent they exist) to [Contracting Authority] for the purposes of the above named contract's prequalification submission.

Yours faithfully

Authorised Signature(s)

[Applicant name]

[Applicant name] **(Contractor)****[Applicant's Address]****Re: Public Works Contract Prequalification Submission**

Date

To whom it may concern,

We confirm [] (the "Bank") have been the Contractor's principal banker for [] years.

We report that at the close of business on [date] the records of the Bank showed:-

1. Lending Facilities

Account Description	Date of last letter outlining terms/conditions of borrowing	Balance

The Bank has provided the above term lending facilities to the Contractor which have been drawn down in the amount of € and said facilities will be available for the next months subject to all terms and conditions applicable to the facilities being complied with. It should be noted that facilities may contain an obligation to make capital repayments such that the outstanding amount of the facilities will be substantially reduced well in advance of the expiration of the month period referred to above.

2. On Demand / Overdraft Facilities

Account Description	Date of last letter outlining terms/conditions of borrowing	Balance

The Bank has also provided demand facilities in the amount of € which includes an overdraft facility of € . For the avoidance of doubt, these facilities are uncommitted and repayable on demand.

The information contained herein is given in confidence for your use only, in your capacity as Contracting Authority for the above named project and without responsibility on the part of the Bank or any of its officials.

Signed..... [Authorised Bank Representative / Branch Manager]

[Print Name]

Date.....

[Bank Stamp]

Appointment of Project Supervisor

(PW-CF6)

THIS AGREEMENT is made on BETWEEN

1. *The Client*

*Whose principal office is
at*

and

2. *The Project Supervisor*

*Whose registered office is
at*

BACKGROUND

- A. By a contract (the **Contract**) made on or about ¹, the Client, as employer, has appointed ² as contractor (the **Contractor**) for

Name of Contract

(the **Works**).

- B. This Agreement is collateral to the Contract.
- C. Terms defined in the Contract have the same meaning in this Agreement. The terms **competent person** and **relevant statutory provisions** are construed according to section 2 of the Safety, Health and Welfare at Work Act 2005 and any amendment to it.

IT IS AGREED AS FOLLOWS:

1. The Client appoints the Project Supervisor as project supervisor for the construction stage according to the Safety, Health and Welfare at Work (Construction) Regulations 2013 and any amendment to them (the **Construction Regulations**) for the project comprising the Works
³
(the **Project**).
2. The Project Supervisor's appointment starts on the date of this Agreement and continues for as long as, under the Construction Regulations, the Client is required to have a project supervisor for the construction stage for the Project, unless the appointment is terminated earlier.
3. The Project Supervisor accepts the appointment.
4. The Project Supervisor shall perform all of its duties under the Construction Regulations as project supervisor for the construction stage for the Project.
5. The Project Supervisor represents and warrants to the Client that the Project Supervisor is and will continue to be a competent person to carry out its duties under this Agreement and the Construction Regulations and has allocated and will allocate sufficient resources to enable

¹ Date of Tender acceptance

² Insert "the Project Supervisor" or the name of the Contractor, as appropriate.

³ Specify any additional scope for which this Project Supervisor is to be appointed – for example, a process installation.

SHORT PUBLIC WORKS CONTRACT

itself to comply with the requirements and prohibitions imposed on the Project Supervisor by this Agreement and under the relevant statutory provisions.

6. The Project Supervisor represents and warrants to the Client that the time allowed by the Contract for the completion of the Works is appropriate and sufficient to enable the Project Supervisor to perform its duties under this Agreement and the Construction Regulations.
7. The Project Supervisor represents and warrants to the Client that the information provided by the Client to the Project Supervisor about the state or condition of the Site (as defined in the Contract) and any premises on it is appropriate and sufficient to enable the Project Supervisor to perform its duties under this Agreement and the Construction Regulations.
8. The Project Supervisor shall ensure that it is insured by insurances in the same terms as the insurances the Contractor is required to have under clause 10.3 of the Conditions of the Contract, and that those insurances comply with all the requirements of the Contract, and are kept in force for the same period as required by the Contract, and include cover for death or injury resulting from the Project Supervisor's performance or non-performance of its duties under this Agreement and the Construction Regulations.
9. Payment for the Project Supervisor's service is provided for under the Contract. Accordingly, the Client is not liable under this Agreement for the Project Supervisor's fees or expenses.
10. If the Project Supervisor breaches its obligations or warranties under this Agreement, or if the Contractor's duty to complete the Works is terminated under the Contract, the Client may terminate the Project Supervisor's appointment under this Agreement.
11. Without limiting its obligations under the Construction Regulations, the Project Supervisor shall give the Client all documents it prepares in the course of and for the purpose of performing its duties under this Agreement (**Project Supervisor's Documents**). If the Project Supervisor's appointment under this Agreement terminates, the Project Supervisor shall give all Project Supervisor's Documents to the Client immediately. Ownership of and copyright in the Project Supervisor's Documents shall become the Client's when the Project Supervisor delivers them to the Client, or the appointment is terminated, whichever is earlier. The Project Supervisor shall indemnify the Client against any liability resulting from the use or copying of the Project Supervisor's Documents infringing the property (including intellectual property) rights of any person.
12. This Agreement is governed by and construed according to Irish law. The parties submit to the jurisdiction of the Irish courts in relation to all matters concerning it.

SHORT PUBLIC WORKS CONTRACT

Given under the Client's seal

Affix Client's seal

*Signatures of persons
authorised to authenticate the
seal*

OR

Signed on behalf of the Client

Signature of authorised person

In the presence of

Name of witness

Signature of witness

Witness's occupation

Witness's address

SHORT PUBLIC WORKS CONTRACT

Given⁴ under the Project Supervisor's common seal

*Affix Project Supervisor's common
seal*

*Signatures of persons authorised
to authenticate the seal*

OR

Signed and delivered as a Deed by

Name of attorney

Signature of attorney

As lawful attorney of the Project Supervisor under a power of attorney dated

In the presence of

Name of witness

Signature of witness

Witness's occupation

Witness's address

OR

Signed on behalf of

Name of the Project Supervisor

Signature of authorised person

In the presence of

Name of witness

Signature of witness

Witness's occupation

Witness's address

⁴ If the Project Supervisor is not incorporated in Ireland, execution will be in accordance with the law of its jurisdiction of incorporation for execution in Ireland.

SHORT PUBLIC WORKS CONTRACT

OR (if the Project Supervisor is an individual)

Signed and delivered as a Deed by

Name of Project Supervisor

Signature of Project Supervisor

In the presence of

Signature of witness

Name of witness

Witness's occupation

Witness's address

OR

Signed by

Name of Project Supervisor

Signature of Project Supervisor

In the presence of

Name of witness

Signature of witness

Witness's occupation

Witness's address

Rates of Pay and Conditions of Employment Certificate

(Clause 7.7 of PW-CF6)

To:	<i>The Employer</i>		
	<i>Address of Employer</i>		
	<i>For the attention of</i>		
Date:			
From:	<i>The Contractor's Representative</i>		
Regarding:	<i>The Contract</i>		
	<i>Period of interim statement</i>	From	To

A Dhaoine Uaisle

We refer to the above Contract.

Terms defined in the Conditions of the Contract have the same meaning in this certificate.

The Contractor certifies that, in respect of the work to which the interim statement referred to above relates, clause 7 of the Contract has been observed by the Contractor and the employers of all work persons on the Site. This certification includes, but is not limited to, the following:

- the rates of pay and the conditions of employment (including in relation to pension contributions) of each work person comply with all applicable statutory provisions, and those rates and conditions have been no less favourable than those for the relevant category of work person in any sectoral employment orders, employment regulation orders or registered employment agreements implemented in accordance with the Industrial Relations Acts 1946 to 2015 (including any such agreements registered prior to the Industrial Relations (Amendment) Act 2015, which have not otherwise been superseded).
- all wages and other money due to each work person have been paid in accordance with the Payment of Wages Act 1991 and have not been more than 1 month in arrears or unpaid
- payments due to be paid on behalf of each work person (including pension contributions, where applicable) have been paid
- all pension contributions and other amounts due to be paid on behalf of each work person, have been paid
- all deductions from payments to work persons required by law have been made and paid on, as required by Law
- in relation to the employment of work persons on the Site, the Safety, Health and Welfare at Work Act, 2005 to 2014 and all employment law including the Employment Equality Act 1998 to 2015, the Industrial Relations Acts 1946 to 2015, the National Minimum Wage Act 2000 and 2015, regulations, codes of practices, legally binding determinations of the Labour Court and sectoral employment orders, employment regulation orders or registered employment agreements determined under those Laws have been observed.

Is mise, le meas

Signed by

Name of Contractor

*Signature of Contractor i.e.
Contractor’s Representative*

Performance Bond¹

Bond No.

BOND AMOUNT: €

THIS BOND is made on **BETWEEN**

1. *The **Contractor***

*Registered office of
Contractor*

2. *The **Surety***

Registered office of Surety

and

3. *The **Employer***

Principal office of Employer

BACKGROUND

A. The Employer and the Contractor have or will enter into a contract for

Description of Works

(the **Contract**).

B. The Contractor has agreed to furnish a performance bond to the Employer.

C. Terms defined in the Contract have the same meaning in this Bond.

IT IS AGREED AS FOLLOWS:

1. If the Contractor's obligation to complete the Works is terminated under clause 12.1 of the Conditions the Surety will, subject to this Bond, pay the Employer any amount for which the Contractor is liable under clause 12.2 of the Conditions.
2. If the Contractor breaches the Contract the Surety will, subject to this Bond, pay the Employer any amount for which the Contractor is liable to the Employer as damages for breach of the

¹ If the Contractor and/or Surety is/are not incorporated in Ireland, execution will be in accordance with the law of its jurisdiction of incorporation for execution in Ireland.

Contract, as established under the Contract, taking into account all sums due to the Contractor under the Contract.

3. The liability of the Surety under this Bond will not exceed € . This amount will be reduced by half on issue of the Certificate of Substantial Completion of the Works under the Contract.
4. No alteration in the Contract or in the extent or nature of the works to be done under it, and no allowance of time under the Contract, and no forbearance or forgiveness concerning the Contract by the Employer, will in any way release the Surety from liability under this Bond.
5. The Surety will be released from its liability under this Bond 450 days² after the certificate of Substantial Completion of the Works has been issued, except in relation to any breach by the Contractor or termination that has occurred before that date, written notice (including particulars of the breach or termination) of which has been given to the Surety earlier than 4 weeks after this expiry date.
6. The Contractor undertakes to the Surety to perform its obligations under the Contract. This undertaking does not limit any rights or remedies of the Employer or the Surety.
7. The Employer may, but is not required to, provide to the Surety a copy of any notice that the Employer gives to or receives from the Contractor under clause 12 of the Conditions.
8. The decision of a court or arbitrator in a dispute between the Employer and the Contractor will be binding on the Surety as to all matters concerning a breach of the Contract, termination under the Contract, and the Contractor's liability.
9. If the Surety is called on to pay the Employer's loss following a termination under clause 12.1 of the Conditions, the Surety may suggest a completion contractor to the Employer, provided the proposed completion contractor is acceptable to the Employer.
10. The Surety will not be liable under this Bond for a breach or termination caused solely and directly by war, invasion, act of foreign enemies, hostilities (whether war is declared or not), terrorism, civil war, rebellion, revolution, or military or usurped power.
11. The Employer may assign the benefit of this Bond, without the Surety's or the Contractor's consent, by giving written notice to the Surety.
12. This Bond is governed by and construed according to Irish law and the parties submit to the jurisdiction of the Irish courts to determine all matters concerning it.
13. The Surety appoints

² If not otherwise specified, read as 450 days.

Name of Agent

Address of Agent

as its agent for service of legal proceedings. The Surety confirms that the named agent has been irrevocably appointed and the failure of the agent to notify the Surety of receipt of a document will not invalidate any proceedings or the service of the document.³

14. Money payable by the Surety under this Bond will be paid in euro in Ireland.

Given⁴ under the Contractor's common seal

Affix Contractor's common seal

*Signatures of persons
authorised to authenticate the
seal*

OR

Signed and delivered as a Deed by

Name of attorney

Signature of attorney

As lawful attorney of the Contractor under a power of attorney dated

³ An address in Ireland is required when the Surety does not have a registered office in Ireland.

⁴ If the Contractor and/or Surety is/are not incorporated in Ireland, execution will be in accordance with the law of its jurisdiction of incorporation for execution in Ireland.

In the presence of

<i>Name of witness</i>	
<i>Signature of witness</i>	
<i>Witness's occupation</i>	
<i>Witness's address</i>	

OR

Signed on behalf of

<i>Name of Contractor</i>	
<i>Signature of authorised person</i>	

In the presence of

<i>Name of witness</i>	
<i>Signature of witness</i>	
<i>Witness's occupation</i>	
<i>Witness's address</i>	

OR (if the Contractor is an individual)

Signed and delivered as a Deed by

<i>Name of Contractor</i>	
<i>Signature of Contractor</i>	

In the presence of

<i>Signature of witness</i>	
<i>Name of witness</i>	
<i>Witness's occupation</i>	

Witness's address

OR

Signed by

Name of Contractor

Signature of Contractor

In the presence of

Name of witness

Signature of witness

Witness's occupation

Witness's address

Given under the Surety’s common seal

Affix Surety’s common seal

*Signatures of persons
authorised to authenticate the
seal*

OR

Signed and delivered as a Deed by

Name of attorney

Signature of attorney

As lawful attorney of the Surety under a power of attorney dated

In the presence of

Name of witness

Signature of witness

Witness’s occupation

Witness’s address



Form No. 3 (c) (i)
PRE – QUALIFICATION QUESTIONNAIRE FOR PROJECT SUPERVISORS FOR
THE CONSTRUCTION STAGE (PROJECTS UP TO €500,000)

1 of 3

SLIGO COUNTY COUNCIL



**Pre – Qualification Questionnaire for Project Supervisors for the Construction Stage to
be completed and returned to Sligo County Council**

Note: Failure of the organisation to successfully complete or where the organisation has been assessed as not fulfilling the requirements, the organisation will be excluded from proceeding further within the tender procedure.

2 of 3



Certificate of Competence

1. This Organisation declares that it is competent to perform / provide the services as detailed in the Service Agreement and has a thorough knowledge of the requirements of the current Safety, Health and Welfare at Work Act and Regulations and if appointed to do so, is insured and competent to perform the duties as detailed in Regulations 16-23 of the Safety, Health, and Welfare at Work (Construction) Regulations, 2013 (S.I. No. 291 of 2013).
2. The information provided in this questionnaire is an accurate summary of the company's Health and Safety systems.

Project Name:

Organisation Name:

Organisation Address:

No. of Employees:

Telephone:

Email:

Completed by:

Signed:

Date:

Note: All answers to be categorised as per this questionnaire and where any supporting documents are been used to provide the answers, reference is to be made to the specific page/s and subsections as applicable.

Your submission of this questionnaire will be reviewed by a Panel set up by Sligo County Council. Failure to satisfy the panel of your suitability will result in exclusion of your Organisation in the tender process.

3 of 3

1.0	Safety, Health & Welfare Management	Details Provided:	
		Yes	No
1.1	Please enclose a copy of your organisations Safety Statement . This document must be up to date (issued within the current calendar year and signed and dated by the head of the organisation).		



1.2	Please outline the Names, Qualifications and Experience of the individuals within your organisation who will undertake the duties of the PSCS on this project		
1.3	Please detail the Health & Safety Training relevant to the role of PSCS undertaken by your organisational employees who will be involved on this project		
1.4	Please detail the training relevant to the role of the Temporary Traffic Management Designer undertaken by your organisational employee/s who will be involved on this project.		
1.5	Has your organisation had any Lost Time Accidents / Dangerous Occurrences over the past 5 years? If Yes, please provide the details?		
1.6	Has your organisation had any Formal Notices issued or Legal Proceedings being taken against your organisation by the Health & Safety Authority in the last 3 years? If Yes please provide the details?		
1.7	Please confirm in writing that the Safety File will be prepared and submitted to the Client at the end of this project		
2.0	Project Supervisor for the Construction Stage	Details Provided:	
		Yes	NO
2.1	Please provide References of work carried out previously, which your organisation has been appointed PSCS, which is comparable in size and nature to this project		
2.3	Please confirm in writing that the Client will be informed of all relevant H&S issues arising during throughout the duration of the project		
3.0	Construction Stage Health & Safety Plan and Construction Stage Temporary Traffic Management Plan	Details Provided	
		Yes	NO
3.1	Please provide an example of a Construction Stage Health & Safety Plan previously prepared by your organisation for a project comparable in size and nature to this project		
3.2	Please provide details on the procedures in place for the management of the health & safety of employees, contractors, and subcontractors		
3.3	For projects which require temporary traffic management arrangements please provide an example of a Construction Stage Temporary Traffic Management Plan , including schematic drawings which were previously prepared by a competent person from within your organisation		

Note: Site Specific H&S Documentation will be requested by Sligo County Council in advance of site works commencing. All answers to be categorised as per this questionnaire and where any supporting documents are been used to provide the answers, reference is to be made to the specific page/s and subsections as applicable.



Form No. 3 (c) (ii)
PRE – QUALIFICATION QUESTIONNAIRE FOR THE PROJECT SUPERVISORS
FOR THE CONSTRUCTION STAGE (PROJECTS EXCEEDING €500,000)

1 of 6

SLIGO COUNTY COUNCIL



**Pre – Qualification Questionnaire for Project Supervisors for the Construction Stage to
be completed and returned to Sligo County Council**

***Note: Failure of the organisation to successfully complete or where the organisation been
assessed as not fulfilling the requirements, the organisation will be excluded from
proceeding further within the tender procedure.***

2 of 6



Certificate of Competence

1. This Organisation declares that it is competent to perform / provide the services as detailed in the Service Agreement and has a thorough knowledge of the requirements of the current Safety, Health and Welfare at Work Act and Regulations and if appointed to do so, is insured and competent to perform the duties as detailed in Regulations 16-23 of the Safety, Health, and Welfare at Work (Construction) Regulations, 2013 (S.I. No. 291 of 2013).
2. The information provided in this questionnaire is an accurate summary of the organisation's Health and Safety systems.

Project Name:

Organisation Name:

Organisation Address:

No. of Employees:

Telephone:

Email:

Completed by:

Signed:

Date:

Note: All answers to be categorised as per this questionnaire and where any supporting documents are been used to provide the answers, reference is to be made to the specific page/s and subsections as applicable.

Your submission of this questionnaire will be reviewed by a Panel set up by Sligo County Council. Failure to satisfy the panel of your suitability will result in exclusion of your Organisation in the tender process.

3 of 6

1.0	Safety, Health & Welfare Management	Details Provided:	
		Yes	No
1.1	Please provide examples of work carried out previously which is comparable in size and nature to this project		



**Roads Section
Safety Management System
Appendix 2**

**Issue Date: April 2026
Revision No: 11
Issued By: H&S
Approved By: DOS**

1.2	Please enclose a copy of your organisations current, signed Safety Statement This document must be up to date (issued within the current calendar year and signed and dated by the head of the organisation).		
1.3	Does the Safety Statement set out the organisation's health and safety objectives including management commitment and responsibilities and employees' responsibilities		
1.4	Please state how the Health & Safety policy is brought to the attention of your organisational employees		
1.5	Please provide details of the organisational structure. These details to include the allocation of duties, delegation of responsibilities and the name of the most senior person in the organisation responsible for health & safety.		
1.6	Please state how your organisation's policy shows commitment to continuous improvement in health & safety.		
1.7	Does your organisation adhere to applying industry best practice in health & safety?		
1.8	Does your organisation have safety management meetings and at what frequency?		
1.9	Does the organisation have a Safety Management System certified by an independent authority? If yes, provide copy of certificate.		
1.10	Does your organisation have an Environmental Management Policy in place?		
1.11	Does your organisation have procedures in place to ensure that project planning identifies environmental risk?		
1.12	How does your organisation's overall management system ensure that environmental issues are identified and managed?		
1.13	Is there an anti-discrimination policy in place banning discrimination of any kind in the workplace?		
1.14	Is there a drugs and alcohol policy in place banning the use of illegal drugs and alcohol for the worksite?		
1.15	Provide details of experience, qualifications, membership of professional bodies etc and arrangements for continuing professional development of key staff who would be employed on this project.		

4 of 6

2.0	Project Supervisor for the Construction Stage	Details Provided:	
		Yes	No
2.1	Provide details of projects which your organisation has previously been appointed PSCS. Provide references and contact details for same.		
2.2	Outline the name, qualifications, and experience of the individuals within your organisation who will undertake the duties of PSCS for this project? (Curriculum Vitae & evidence of any certification		



	required).		
2.3	Please detail the training relevant to the role of the Temporary Traffic Management Designer undertaken by your organisational employee/s who will be involved on this project.		
2.4	How does the PSCS ensure co-ordination with the PSDP prior to construction and during construction?		
2.5	Provide details of experience of working with and co-ordinating the activities of different contractors involved in a project.		
2.6	How do you intend to manage, monitor, and control health & safety during the construction phase of the project?		
3.0	Construction Stage Health & Safety Plan and Construction Stage Temporary Traffic Management Plan	Details Provided	
		Yes	No
3.1	Provide details of your organisation's experience in developing and monitoring compliance with the Construction Stage H&S Plans.		
3.2	What system is in place to ensure that the Construction Stage H&S Plan is prepared prior to construction commencing and further developed during the life of a project?		
3.3	What systems are in place to ensure the Construction Stage H&S Plan is implemented?		
3.4	How does your Construction Stage H&S address project safety analysis at initiation and at critical stages that describes the sequence, procedures, and responsible individuals for safe construction?		
3.5	How does your Construction Stage H&S Plan address the identification of work / activities requiring planning, design, inspection, or supervision by an engineer, competent person or other professional?		
3.6	Describe the personnel including job description and procedures you will use to manage and maintain site security during operational and non-operational hours on your site.		
3.7	For projects which require temporary traffic management arrangements please provide an example of a Construction Stage Temporary Traffic Management Plan , including schematic drawings which were previously prepared by a competent person from within your organisation		

5 of 6

4.0	Safe Work Practices and Procedures	Details Provided:	
		Yes	No
4.1	Is there an action plan in place to deal with non compliance with safe work procedures by either employees or contractors?		
4.2	Has the organisation prepared safe operating procedures or specific safety instructions relevant to its operations? If yes provide a summary listing of procedures or instructions.		
4.3	Are there procedures for maintaining, inspecting, and addressing the hazards of plant / machinery operated / hired or owned by the organisation for use on and off site?		
4.4	Is there a procedure in place for traffic management on approaches to the site and on site?		
4.5	Is there a procedure in place for safe operation of mobile plant?		
4.6	How does your organisation ensure safe site storage of fuel and		



	containment of leakage and clean up of spillage?		
4.7	Is there a procedure in place for working near overhead and underground services?		
4.8	Where applicable, state where in your policy you describe your arrangements for ensuring relevant work equipment borrowed or hired in is accompanied by all appropriate training inspection and maintenance records.		
4.9	Is there a procedure in place for the safe use of electric power tools and leads?		
4.10	Is there a procedure in place for the provision, use and maintenance of personal protective equipment?		
4.11	Are there procedures for identifying, assessing, and controlling risks associated with manual handling?		
4.12	Is there a procedure in place to ensure public safety?		
4.13	Is there a procedure in place to ensure a clean and tidy site?		
4.14	Has the organisation established procedures for disciplinary action of employees and subcontractors?		
4.15	Is there a procedure in place to ensure noise is kept to a minimum or to protect employees from excessive noise levels?		
4.16	Is there a hazard identification / risk assessment procedure in place?		
4.17	Are employees involved in hazard identification / risk assessment and the compilation of safe working method statements?		
4.18	Are hazard reporting and preventative follow up action procedures in place?		
4.19	Are there safe work permit procedures if so, what safe work permits has your organisation?		
4.20	Please describe your "sign in" or authorisation system procedure that allows only authorised persons to enter the work site.		
4.21	Are records kept of Consultation Briefings?		

6 of 6

	Safe Work Practices and Procedures	Details Provided:	
		Yes	No
4.22	Are records kept of plant maintenance including regular maintenance and daily checklists?		
4.23	Are records kept of personal protective equipment issued to employees?		
4.24	Are records kept of Material safety data sheets for any hazardous substances or dangerous goods such as solvents or chemicals?		
5.0	Consultation	Details Provided	
		Yes	No
5.1	Does the organisation have an internal H&S Advisor/s. If you answered "Yes" to the above, please provide the name/s & experience and qualification/s including professional membership of all your advisor/s.		
5.2	If you answered "No" please provide the Organisation name, address, contact details, names of the individual/s who will undertake day to day responsibility for the management of h&s on this project.		
5.3	Are employees involved in decision making over h&s matters, including inspections and accident investigations?		
5.4	How does your organisation facilitate the election of a Safety		



Roads Section
Safety Management System
Appendix 2

Issue Date: April 2026
Revision No: 11
Issued By: H&S
Approved By: DOS

	Representative?		
6.0	Training	Details Provided	
		Yes	No
6.1	What percentage of annual turnover is spent by the organisation on health & safety?		
6.2	Describe how h&s training is conducted in your organisation?		
6.3	List all the Directors and Managers within your organisation who have attended a h&s course within the last three years (evidence of certification required).		
6.4	Have all supervisors within your organisation attended health & safety courses within the last three years? If "No" what percentage has attended a h&s course?		
6.5	Are records maintained of all training and any certification or licences obtained and induction programmes undertaken for employees in your organisation? Provide copy of training record for last 3 years.		
6.6	Are copies of relevant legislation, codes of practice, standards, and guidelines available either on site or easily obtained from the office if requested?		

Note: Site Specific H&S Documentation will be requested by Sligo County Council in advance of site works commencing. All answers to be categorised as per this questionnaire and where any supporting documents are been used to provide the answers, reference is to be made to the specific page/s and subsections as applicable.